

AGENDA
VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY
Village Hall Auditorium
9915 – 39th Avenue
Pleasant Prairie, WI
November 7, 2011
6:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Meetings – October 17 and 24, 2011
5. Citizen Comments (Please be advised per State Statute Section 19.84(2), information will be received from the public and there may be limited discussion on the information received. However, no action will be taken under public comments.)
6. Administrator's Report
7. New Business
 - A. Consider Resolution #11-34 recognizing Paul G. Guilbert Jr., Chief of Fire and Rescue, for 25 years of honored and dedicated service to the citizens of Pleasant Prairie.
 - B. Consider Professional Engineering Services Agreement for the RecPlex Park and Ride project.
 - C. Consider a Relocation Order encompassing 19 parcels of land for the South Kenosha Storm Sewer project.
 - D. Consider Recreation Commission recommendation and consider Ordinance #11-33 related to meeting attendance.
 - E. Consider agreement with Wisconsin Marathon LLC for the May 5, 2012 Wisconsin Marathon.
 - F. Consider Operator License Applications on file.
8. Village Board Comments

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9. Consider entering into Executive Session pursuant to Section 19.85(1)(c) with respect to employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
10. Return to Open Session
11. Adjournment

The Village Hall is handicapped accessible. If you have other special needs, please contact the Village Clerk, 9915 – 39th Avenue, Pleasant Prairie, WI (262) 694-1400

**VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY
9915 - 39th Avenue
Pleasant Prairie, WI
October 17, 2011
6:00 p.m.**

A Regular Meeting of the Pleasant Prairie Village Board was held on Monday, October 17, 2011. Meeting called to order at 6:00 p.m. Present were Village Board members John Steinbrink, Monica Yuhas, Steve Kumorkiewicz and Clyde Allen. Mike Serpe was excused. Also present were Mike Pollocoff, Village Administrator; Tom Shircel, Assistant Administrator; Jean Werbie-Harris, Director of Community Development; Doug McElmury, Asst. Fire and Rescue Chief; Brian Wagner, Police Chief; John Steinbrink Jr., Director of Public Works; Carol Willke, Human Resource/Recreation Director; Kathy Goessl, Finance Director; Rocco Vita, Village Assessor; Mike Spence, Village Engineer and Jane Romanowski, Village Clerk. Two citizens attended the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. MINUTES OF MEETINGS - OCTOBER 3, 2011**

Clyde Allen:

Motion to approve.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Clyde, second by Steve. Any additions or corrections?

ALLEN MOVED TO APPROVE THE MINUTES OF THE OCTOBER 3, 2011 VILLAGE BOARD MEETING AS PRESENTED IN THEIR WRITTEN FORM; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

- 5. CITIZEN COMMENTS**

Jane Romanowski:

No signups tonight, Mr. President.

- 6. ADMINISTRATOR'S REPORT- None.**

7. UNFINISHED BUSINESS

- A. Receive Plan Commission recommendation and consider approval of a Certified Survey Map to subdivide the property located at 9917 Bain Station Road and 10115 Wilmot Road so that each home is on its own lot.**

Jane Romanowski:

We need a motion to remove it from the table.

KUMORKIEWICZ MOVED TO REMOVED ITEM 7A FROM THE TABLE FOR CONSIDERATION; SECONDED BY ALLEN; MOTION CARRIED 4-0.

Jean Werbie-Harris:

Mr. President and members of the Board, this is a matter that was tabled at a subsequent Village Board meeting. The petitioners are proposing to subdivide their property located at 9917 Bain Station Road and 10115 Wilmot Road into two lots so that each home is on its own lot. Lot 1 is proposed to be approximately 1.4 acres with 300 feet of frontage on Bain Station Road. The property is zoned R-4 (UHO). It's the intent of the owners that the existing house and outbuildings will remain on the property. There is an existing detached garage that based on staff's recommendation and the Village Attorney's recommendation will also remain on the property even with the newly dedicated Bain Station Road right of way. The property owner has agreed to sign an indemnification agreement which indemnifies and holds the Village, its employees, consultants, agents and successors in interest of the public right of way harmless from any and all future liability, loss or damage associated with any potential or future damages that may be caused to the structure or caused by the structure due to its location in the Bain Station Road right of way.

Let me just remind you that this is a property that at the time neither of the petitioners wanted to dedicate any right of way to the Village as part of this CSM. They both have since agreed to dedicate the right of way both along Bain Station Road and Wilmot Road. The situation with the Lot 1 is that as you can see on the CSM and in your packets that there is a garage that will straddle the newly dedicated right of way and the person's lot. So based on recommendations from our Village Attorney insofar as the petitioner or owner signs this waiver of liability and indemnification and hold harmless agreement, the Village should be protected in the event that a car may go astray off the road and hit this particular garage or damage to this garage.

The specific requirements with respect to the garage being allowed on that property or allowed to remain has some stipulations as set forth in the staff comments. First of all, the Village would agree that the garage could remain, however when any of the following events occurs then the garage would have to be removed. One would be notification from the Village that Bain Station Road is being enlarged or reconstructed adjacent to the Lot 1 property. Two, notification from the Village that the jurisdiction of Bain Station Road is being transferred to Kenosha County as may happen as part of the long-range transportation plan. Three, a subsequent land division of

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Lot 1 which creates a new buildable lot is proposed by the owner. Four, the detached garage is damaged or destroyed by more than 50 percent of its assessed value due to an accident or other act of God. Or, five, if the Village Administrator determines that the garage possesses a danger to the public health, safety and welfare of the traveling public.

The indemnification agreement also goes on to state that the garage shall not be enlarged or replaced in any way while its located within the Bain Station Road right of way and that the owner may be allowed to conduct minor maintenance to the garage, put a new roof on, replace the door, things like that. The owner at any time may voluntarily remove the structure with proper razing permits from the Village or may relocate the garage on the property to a compliant location after obtaining the required permits from the Village.

The second lot that's being created is Lot 2, and the bank, Waterstone Bank, has agreed to dedicate the needed right of way per the Village requirements in the Land Division and Development Control Ordinance. And those were the two stipulations and concerns that the Village Board and the Administrator had specifically at the meeting in September. And so the staff memo goes on to state how much right of way is going to be needed, and then it also identifies the conditions of approval. And those conditions of approval indicate the amount of right of way to be dedicated for Bain Station Road and along County Trunk Highway C or Wilmot Road. It references that the indemnification and hold harmless agreement shall be executed by the owner of Lot 1. That there be a note to be added to the certifies survey map. That if there's a correction or a typo that needs to be made that we need to verify the ownership names that need to be placed on the CSM. And any and all outstanding taxes or special assessments will need to be paid in full prior to the recording of the CSM. And, finally, that indemnification agreement does need to be executed by all parties by the petitioners first and then by the Village President and the Village Clerk.

The staff recommends approval subject to the comments and conditions as set forth in the staff memorandum.

John Steinbrink:

I think we pretty well covered that last time and you've covered it well this time, Jean, so if I could have a motion for adoption?

Monica Yuhas:

Motion to approve the certified survey map.

Clyde Allen:

Second.

John Steinbrink:

Motion by Monica, second by Clyde. Any discussion?

YUHAS MOVED TO CONCUR WITH THE PLAN COMMISSION RECOMMENDATION AND APPROVE A CERTIFIED SURVEY MAP TO SUBDIVIDE THE PROPERTY LOCATED AT 9917 BAIN STATION ROAD AND 10115 WILMOT ROAD SO THAT EACH HOME IS ON ITS OWN LOT SUBJECT TO THE CONDITIONS SET FORTH BY SATFF; SECONDED BY ALLEN; MOTION CARRIED 4-0.

8. NEW BUSINESS

A. Consider Option and Lease Agreement with American Towers LLC for a new cellular communications facility in Prairie Springs Park.

Tom Shircel:

Thank you, Mr. President and Board members. This proposed American Tower option and lease agreement is for a new cellular commercial communications facility located within Prairie Springs Park just east of the south ball fields. American Tower is requesting the Board approval of the agreement which sets forth the terms, rules and conditions and regulations for the new facility. Improvements to the property will include a 150 foot tall multi-carrier monopole cell tower which is to be owned and maintained by American Tower with six attached antennas atop the tower for AT&T.

As some background information, on December 13th of last year the Plan Commission approved site and operational plans and conditional use permit for AT&T for the construction of this facility. Subsequently, on December 20th the Village Board conditionally approved an option and lease agreement for AT&T for this site. Then on June 13th of this year the Plan Commission approved a 180 day time extension until December 18th of this year to satisfy the conditions of the December 13, 2010 site and operational plan and conditional use permit approval.

A week later on June 20, 2011, the Board conditionally approved an extension for the completion and execution of the option and lease agreement for the proposed AT&T facility. That was also until December 18th of this year. In June 2011 the Village learned that American Tower will be the owner of the tower at the Prairie Park site as opposed to the original AT&T ownership. American Tower is not a phone service provider. Rather, they are a tower company. American Tower's objective is to provide space on the tower to other carriers. Those additional carriers beyond AT&T will need to enter into separate lease agreements, site and operational plans and conditional use permits with the Village. The communication facility is necessary in order to offer an uninterrupted seamless wireless network providing cellular phone service, voice paging and wireless data transmission to this area of Pleasant Prairie and beyond.

As I stated, the new 150 foot high monopole structure has been engineered and will be constructed to accommodate four carriers. In addition, the 800 square foot equipment shelter will be a multi-carrier shelter intended to house AT&T equipment along with future co-locators. In order to maintain a consistent pleasant park-like ambience, the multi-carrier building will be constructed with the same exterior building materials as the existing ball field pavilion located to the west of this site.

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As a part of this agreement the Village agrees that American Tower may sublease both tower and ground space inside the equipment shelter to AT&T. The rent for this facility will be \$1,600 a month. In year two and each year thereafter the amount will increase by 3 percent. Last Monday the Plan Commission did review and approve a conditional use permit and site and operational plans for this American Tower and AT&T facility. The Village staff does recommend approval subsequent to the two conditions. With that, I'll turn it back to the Board.

John Steinbrink:

Thank you, Tom.

Monica Yuhas:

With that I'll move for approval of the lease agreement with American Towers.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Monica, second by Steve for approval of the lease agreement. Any further discussion?

Steve Kumorkiewicz:

Question for Mike. We are going to get \$1,600 a month rent for this antenna, right?

Mike Pollocoff:

No.

Steve Kumorkiewicz:

That's why I'm getting confused because we used to have different companies pay different values. Now we're going to have four companies and we're not going to get four rents (inaudible)?

Mike Pollocoff:

Initially, as part of this build out to build that building AT&T is undertaking that themselves. So they're not going to pay that initial \$1,600 a month. The other people, other companies whoever it might be as they come on, they're going to use that building and then they'll be paying a subsequent payment rather than putting up huts all around them.

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Steve Kumorkiewicz:

So we're going to get \$1,600 for each one of them actually?

Mike Pollocoff:

There's a point before AT&T starts paying for this I believe. Or they always have a bye.

Tom Shircel:

Yes, exactly.

Mike Pollocoff:

What this provides for us is it allows us to consolidate those service huts so we don't have something like we have before the Village Hall where they're stacking up. It will be in one building and we don't have to pay for it to be built but we will own it once it's completed. Then we'll collect the rent at whatever rate we charge at the time.

Steve Kumorkiewicz:

Okay, thank you.

Mike Pollocoff:

Tom did a really good job in negotiating and putting it together.

John Steinbrink:

So if there's lightning you don't want to run into the hut then, or is that a safe place?

Mike Pollocoff:

It depends what kind of day you're having.

John Steinbrink:

We had a motion, we had a second. Any further discussion?

YUHAS MOVED TO APPROVE AN OPTION AND LEASE AGREEMENT WITH AMERICAN TOWERS LLC FOR A NEW CELLULAR COMMUNICATIONS FACILITY IN PRAIRIE SPRINGS PARK; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

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B. Consider beverage sales agreement for RecPlex.

Carol Willke:

Mr. President and members of the Board, you're probably at this point feeling a sense of déjà vu because we have addressed this issue a couple months ago where you actually passed the beverage contract for Pepsi. After the Board had passed it we sent it back to Pepsi and apparently it was in a totally wrong format, that the Pepsi representative did not know that things had changed and he had to follow a different format. So we actually took the opportunity to look at it again, and I actually think we got a better deal so it's before you again.

This one is totally based on rebates instead of up front money. Previously we would get up front money from Pepsi for marketing and to do whatever we wanted to do with it. But then we had to meet certain benchmarks and we had to sell a certain amount of product, otherwise we ended up getting less of a rebate from them. So this one is totally rebate. Everything is based on product that we sell. Then in the last hour we actually did get a scoreboard thrown in in the amount of \$3,000. So with that I'll answer any questions that you might have about the contract again.

Clyde Allen:

Carol or Mike, when we have events—everything in there was always the 20 ounces or the 15.6 ounces or whatever it was. When we have events when it's the 12 ounce cans are those either donated or negotiated differently?

Carol Willke:

We've only done the 12 ounce cans this past year at Prairie Family Days. We typically don't do that. We bought those from them just at a lower rate. But they don't fit into any of our machines. We don't sell them at either of the concession stands.

Clyde Allen:

I didn't know how we were paying for that or who came up with the pay. Okay.

John Steinbrink:

Other questions?

Monica Yuhas:

Mr. President I'm going to recuse myself from voting on this item.

Clyde Allen:

I'll make a motion to approve.

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Steve Kumorkiewicz:

I'll second.

John Steinbrink:

Motion by Clyde, second by Steve. Let the record show that Trustee Yuhas has recused herself. With that are there any more questions?

ALLEN MOVED TO APPROVE AN AGREEMENT WITH PEPSI COMPANY TO PROVIDE BEVERAGES AT THE RECPLEX; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 3-0 WITH TRUSTEE YUHAS RECUSED.

9. VILLAGE BOARD COMMENTS

Clyde Allen:

Thank you, Mr. President. We all received an email from Dr. Emer who lives in Chateau. I've talked to him, I know him pretty well and I've talked to him on several occasions. I've talked to several neighbors who are mutual friends and had discussions. They had some concerns, and not only the same concern he had about the flooding, about the current flooding and what's going forward and will the new development on Highway 50, off of 50 there, have an impact on them. I tried to explain to them about the continental, the line where the high point is and how it shouldn't affect them and where the water is going.

They had another concern as well, and each and every one of them brought it up, was the lighting. I tried to explain that to them. I believe Jean identified it and in every one of our talks the lighting is recessed for Lynch and that should not be a problem for them. I think they're done with that but several people did ask and inquire about those two issues. I hope that the flooding will not occur. Just my comment.

John Steinbrink:

Other Board comments?

Steve Kumorkiewicz:

One of the comments I'm going to make is I didn't hear any complaints concerning the roundabout. Did we get any or not?

Monica Yuhas:

I have not.

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John Steinbrink:

People are liking it.

Clyde Allen:

No complaints, just a few people in general on blogs and Facebook have expressed comment that don't like it. They just don't like change. They seem to be working just fine, and nobody has actually filed a formal complaint to me either.

John Steinbrink:

Other Board comments?

10. CONSIDER ENTERING INTO EXECUTIVE SESSION PURSUANT TO SECTION 19.85(1)(C) WITH RESPECT TO EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY.

Clyde Allen:

I'll make a motion to go into Executive Session.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Clyde, second by Steve.

Jane Romanowski:

We'll need a roll call.

ALLEN MOVED TO ENTER INTO EXECUTIVE SESSION; SECONDED BY KUMORKIEWICZ; ROLL CALL VOTE – STEINBRINK – YES; YUHAS – YES; KUMORKIEWICZ – YES; ALLEN – YES; MOTION CARRIED 4-0.

John Steinbrink:

The only other business conducted by the Board will be to return to open session for adjournment purposes only. No other business will be conducted.

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11. RETURN TO OPEN SESSION.

12. ADJOURNMENT

After discussion in closed session, **ALLEN MOVED TO RETURN TO OPEN SESSION AND ADJOURN THE MEETING; SECONDED BY KUMORKIEWICZ; ROLL CALL VOTE – STEINBRINK – YES; YUHAS – YES; KUMORKIEWICZ – YES; ALLEN – YES; MOTION CARRIED 4-0 AND MEETING ADJOURNED AT 7:30 P.M.**

**VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY
9915 - 39th Avenue
Pleasant Prairie, WI
October 24, 2011
6:00 p.m.**

A Special Meeting of the Pleasant Prairie Village Board was held on Monday, October 24, 2011. Meeting called to order at 6:00 p.m. Present were Village Board members John Steinbrink (6:15 p.m.), Monica Yuhas, Steve Kumorkiewicz, Clyde Allen and Mike Serpe. Also present were Mike Pollocoff, Village Administrator; Tom Shircel, Assistant Administrator; Kathy Goessl, Finance Director; Jean Werbie-Harris, Director of Community Development; Doug McElmury, Asst. Fire and Rescue Chief; Brian Wagner, Police Chief; John Steinbrink Jr., Director of Public Works; Rocco Vita, Village Assessor; Ruth Otto, IT Director; Carol Willke, HR Director; Mike Spence, Village Engineer and Vesna Savic, Deputy Village Clerk. Three citizens attended the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CITIZEN COMMENTS**

Monica Yuhas:

Do we have any signups?

David Berman:

Good evening ladies and gentlemen of the Board and Administrators and the people here that are visiting. My name is David Berman. I'm a candidate here in Kenosha County for Circuit Court Judge Branch 2. There is an election on April 3, 2012 for a six-year term that will start on August 1st. If there are more than two people that declare their candidacy there is a primary on February 21st. I come here today not only to introduce myself to you as a candidate but also as a resident of Pleasant Prairie. I think that's significant because it is important that all of Kenosha, not just people from the City of Kenosha, get involved in Countywide politics, and that's part of the reason why I have declared my candidacy.

The main reason, though, that I have declared my candidacy is I believe that I am the right person at this time for Kenosha County to serve as their judge. I come before you today to tell you that the most important thing to me as a judge is that the citizens of Kenosha County have safety in their home and safety in their community and that I as a judge pledge to you people here today and to everyone that I have talked to that that is my single most overriding concern is the safety of the people in their homes and the safety of the people in their community.

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The court that is up for election, Branch 2, starting on August 1, 2012 will be rotating into what is called a juvenile delinquency and family court rotation. That is, in my estimation, the single most important rotation in the Circuit Court to protect the community and to protect people in their homes. Juvenile delinquents and people who come into the juvenile delinquency court it is the first time that they come into court. It should be the last time that they come into court, except as adults if you see them as productive citizens on jury duty. There are sufficient tools that the legislature has to fashion a sentence so that we can get these kids while they are still impressionable, have them take ownership of what they've done, and give them the tools that they realize that what they did was inappropriate and wrong, give them the tools to make amends to those that they have harmed by their actions. But more importantly give them the tools to see that there is another direction that they can and that they should and hopefully that they will take.

It is my goal as a judge to ensure that I can use every tool that the legislature gives to me to make sure that their first time in court is their last time in court. I give that pledge to you as the Board of the Village of Pleasant Prairie and the citizens and residents of Pleasant Prairie who are here in attendance. If I am elected the judge I will do everything I can, and I will make people safer in their homes and safer in their community. Thank you very much for letting me address you today, and thank you very much for listening.

Monica Yuhas:

Thank you. Anyone else wishing to speak?

5. ADMINISTRATOR'S REPORT

Mike Pollocoff:

I have a couple things, Trustee Yuhas. One is that with us tonight is Doug McElmury. Doug was appointed as the interim Fire Chief for whatever period of time it's going to take to be able to have the Village conduct an interview as a replacement for the retiring Paul Guilbert. Paul is like on the waning moments of his retirement here. He's still got a few more days with us and then he's using up vacation that I let him build up too much during the year. Doug met with the Police and Fire Commission, or I did last week, and he was meeting with them on filling some seats. He will be taking that responsibility on right away, and he'll be on his way to helping us move the department into the next steps that we're going to take.

Doug has indicated to me, and he's started doing the interim work, but he's indicated that he's interested in applying for it. If he still submits his application after six months then we know he's serious. So congratulations. Doug has got 22 and some years experience in the Village and in the department. So Paul is leaving it in capable hands while we go through the selection process. I'll defer on the other one until later in the meeting so that's all I have.

6. NEW BUSINESS

- A. Consider Plan Commission recommendation and consider Ordinance #11-32 to amend several sections of the Village Zoning Ordinance related to definitions for a cash convenient business, secondhand article dealer and secondhand jewelry dealer and prohibiting both indoor and outdoor flea markets.**

Jean Werbie-Harris:

Trustee Yuhas, I would ask that both the first item and the second item be taken up at the same time but separate actions be taken by the Village Board.

- B. Consider Ordinance #11-31 to amend Chapter 246 of the Municipal Code relating to Secondhand Article and Secondhand Jewelry Dealers.**

Jean Werbie-Harris:

Trustee Yuhas and members of the Board, on September 26, 2011, the Plan Commission adopted a resolution to direct the staff to re-evaluate and update as necessary any and all of the zoning regulations related to convenient cash businesses, secondhand article dealers and secondhand jewelry dealers as a result of some recent new State regulations and the rewriting of Chapter 246 of the Municipal Code which relates to secondhand article and secondhand jewelry dealers. The first item with respect to the zoning regulations was before the Village Plan Commission this evening and a public hearing was held, and they recommended a positive or favorable recommendation with respect to that approval.

Basically the Village staff has taken a look at Chapter 246 of the Village Municipal Code, and that code establishes procedures for the licensing of secondhand article dealers as well as secondhand jewelry dealers. The code that we had had up to this point mirrored the State statutes very closely. However, our neighbor to the north basically from us, the City of Kenosha, made some recent changes to their code as it pertained to the recording and reporting of articles that were taken in as trade and articles that were brought in to these dealers for incorporating into their inventory and stock for resale.

The Village Police Chief had seen this change, and in talking with the staff and the Clerk he felt that it would probably be appropriate if the regulations that the City of Kenosha's ordinance be very similar to the Village's regulations. Therefore, when a business is looking to locate in a particular area they kind of look to see that the regulations are very similar to one community to the next. This provides that consistency where we have very blurred boundaries between the communities but we could interpret things very similar.

The first thing that we needed to do, though, is evaluate some of the zoning regulations that set forth the definitions for cash convenient businesses and secondhand dealers. The situation is that our definition for a convenient cash business was very similar if not brought in the entire secondhand article dealer regulations by definition. After further review and talking with a couple businesses that were looking to relocate into the Village or actually expand in the Village,

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they were concerned that some secondhand dealers that were providing articles for sale and selling new products such as GameStop, they were treated as a convenient cash business as well.

We felt that that didn't seem to be appropriate, that the Clerk should be able to issue a license for a secondhand dealer without having to worry about the cash convenient business provisions such as having a separate conditional use and having certain specific hours of operation and so on and so forth. So we did not want to restrict ourselves from welcoming new retail business into the community that their sole purpose was not just taking something in and giving cash out but they actually had inventory of sale of new product, they do some business with respect to receiving used inventory and then paying cash out. But they have multiple things that are going on with respect to their businesses.

So the definition that I read at the Plan Commission meeting, and I think you were all present, there were five different points that distinguish a convenient cash business from a secondhand article. So we wanted to make sure there was a clear distinction between the two before we moved any further with rewriting Chapter 246 for the Village's code.

Now, bringing your attention to 246 in the information you have before you, it mirrors very closely to the state statutes. In fact, we reference the statutory authority in Section 134.71 and Section 61.34 of the state statutes. We define very clearly what the articles are, again, pursuant to the statutes and how they're regulated. A couple of the other things that we do define in here, one is pawn brokers or having a pawn shop. Keep in mind that those uses are not allowed in Pleasant Prairie. We don't allow them in any of the districts. So we define them so that everyone knows what they are. We just don't allow them in our community.

The definition of a secondhand article dealer is on the bottom of page 2, and then the definition for a secondhand jewelry dealer is very defined. I can read through all this. Again, I did this all at the Plan Commission meeting. Any person who primarily engages in the business of consigning, purchasing or selling secondhand articles except when engaging in any of the following - there are six different exceptions that are listed. Occasional transactions, those that involve some charitable organizations as defined in here when you're buying new articles, and then when it was sold and involved the return of an article. It's all clearly defined in the section.

What the ordinance changes that we looked at really start to deal with is the investigation of a license applicant, and there are very specific requirements for that. We talk about how to issue a license and what the fees are pertaining to obtaining a secondhand article dealer's license, secondhand jewelry dealer's license or for temporary events. We have specific licenses for those. A temporary event is one that occurs infrequent, for a limited period of time, only a few times in the year. So we do allow for some temporary secondhand operations.

The appeals and license revocation requirements are set forth. Dealer requirements as well as records are more clearly defined and, again, they mirror very closely with the City of Kenosha. We set forth a holding period of 21 days after the date of purchase or receipt unless the person is known by the secondhand dealer to be the lawful owner of the property that's taken in. Again, that's to avoid articles coming in that have been stolen or have been acquired by some illegal means that they don't immediately get put out as inventory for sale in the establishment.

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There's also a period of time where a record has to be made and has to be transferred to the Police Department. My understanding is that there's an electronic system that's been established, so there won't be anymore faxing unless they don't have the capabilities to electronically send this information to the Police Department. There are some other provisions that we've added in here that deal with temporary events and how to deal with those. Then the licensing - who is responsible to obtain the license and who is responsible to have background checks done on them before licenses can be issued.

There is also a violations and penalties provision. Again, the Village Clerk will be the one that's responsible for issuing the secondhand license and enforcement in working with the Police Department to do the investigation and to do follow up and other types of recording and reporting with the Police Department.

So there are two items on the agenda this evening, the first of which is the regulations in the zoning ordinance that do need to be amended specifically relating to the convenient cash businesses, secondhand article dealers and secondhand jewelry dealers and another part of that is that we have made a recommendation to prohibit flea markets, indoor and outdoor flea markets, in the B-1, B-2, B-3 and PR-3 Districts. On a temporary if someone applies for a temporary use permit they would be considered by the Village staff. But as year-round uses those uses would be prohibited.

The second part of the approval this evening would be to amend Chapter 246, Ordinance 11-31, related to secondhand article dealers, secondhand jewelry dealer licenses. With that, I'd like to recommend approval of both ordinances.

Michael Serpe:

Jean, once again, what is the fine for violation and what is the progression on fines for subsequent violations?

Jean Werbie-Harris:

I don't have that at my fingertips. If you could hold on I could look it up in our Village code. The ordinance refers to Section 1-4 of the Municipal Code as how violations and penalties would be handled. So if you're talking about fines unless the Police Chief can help me out here.

Chief Wagner:

Chief Brian Wagner, 8600 Green Bay Road. The Municipal Court has the ability to assess or to fine someone up to \$500. So at this point I don't think we discussed with the judge what the bond amount should be if that's what you're referring to, Mike. But I would think it would be a number somewhere between I guess I would have to say zero and \$500.

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Michael Serpe:

Do you have much experience with these types of things?

Chief Wagner:

Yes. When we take a theft report that's the first thing that we do? We go to these kinds of businesses to see who has sold what. So it's very important that these kinds of businesses be properly licensed and it's important that these transactions be properly recorded and documented. That's what this ordinance seeks to do.

Michael Serpe:

Good.

Steve Kumorkiewicz:

I have a question. Chief, you've got the power to go and check in the business, right?

Chief Wagner:

That's correct by virtue of the license.

Steve Kumorkiewicz:

Okay, thank you.

John Steinbrink:

Chief, is there anybody affected by these ordinances now?

Chief Wagner:

Right now I believe we have one secondhand dealer's license in Pleasant Prairie and that's Kay Jewelers. That's right, right?

Jean Werbie-Harris:

In Prairie Ridge Commons, correct.

Chief Wagner:

They would be affected.

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Michael Serpe:

I'd move approval of Ordinance 11-32.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Thank you, Chief. Motion by Mike, second by Steve. Any further discussion?

**SERPE MOVED TO CONCUR WITH THE PLAN COMMISSION
RECOMMENDATION AND ADOPT ORDINANCE #11-32 TO AMEND SEVERAL SECTIONS
OF THE VILLAGE ZONING ORDINANCE RELATED TO DEFINITIONS FOR A CASH
CONVENIENT BUSINESS, SECONDHAND ARTICLE DEALER AND SECONDHAND
JEWELRY DEALER AND PROHIBITING BOTH INDOOR AND OUTDOOR FLEA
MARKETS; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 5-0.**

Michael Serpe:

I'd move also approval of Ordinance 11-31.

Clyde Allen:

Second.

John Steinbrink:

Motion by Mike, second by Clyde. Any further discussion on 11-31?

Steve Kumorkiewicz:

One question for Jean. When we go to the indoor/outdoor flea markets how do you distinguish here between a rummage sale and a flea market? Because some of the rummage sales they are secondhand dealers. We have to regulate so many a year. How do you know if they are secondhand dealers? You know what I'm trying to tell you?

Jean Werbie-Harris:

Typically a flea market has multiple sellers at one generalized location. A rummage sale is typically one individual at their location or home base, and they're allowed I think four or six rummage sales a year. Typically a flea market would be at a larger gathering, a larger location, multiple owners coming in, temporary signage, things like that.

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John Steinbrink:

When a church has a rummage sale are they considered the person then?

Jean Werbie-Harris:

Rummage sales are exempt, the occasional rummage sale, auction, bazaar.

John Steinbrink:

But there would be multiple people there selling products.

Jean Werbie-Harris:

That's correct, but I would not define that as a flea market.

Steve Kumorkiewicz:

Thank you. I just wanted that on the record. Thank you.

John Steinbrink:

Other comments or questions?

SERPE MOVED TO ADOPT ORDINANCE #11-31 TO AMEND CHAPTER 246 OF THE MUNICIPAL CODE RELATING TO SECONDHAND ARTICLE AND SECONDHAND JEWELRY DEALERS; SECONDED BY ALLEN; MOTION CARRIED 5-0.

C. Presentation of the proposed 2012 General Fund, Capital and Debt budget.

Mike Pollocoff:

Mr. President, Kathy is going to go into the budget in some detail here as it's being proposed. The budget by law is compliant with the new State law that governs the operational levy of the Village, those employee benefits which is health insurance and retirement that was also set forth by law. And there's also some more subtle changes in the law that will have changes in operations. It used to be that communities received shared revenue. That shared revenue was based on the amount of income taxes and sales taxes that were collected. Then that went back to the State and it was re-apportioned and it came back to all the communities at some level reflecting some of the tax effort collection that was happening in the community would go back to the community. That started off being a very high number. As we know it's come down to be a very low number. I think we're at about \$114,000 which was the former shared revenue. Now it's just called municipal aid. I'm assuming that if the State has tough times again they'll take the rest of it. So that amount of money that people pay in income taxes won't change because now it's going into State operations and the same thing with sales tax.

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The other thing that has changed is highway aids. That was based on, in our case, and it's different for some of the smaller communities, it's based on the miles of roads they have or it's based on a moving five-year average of our expenditures and public works related to roads, dispatch and police. That is now just road assistance, and that is now when people pay their gasoline taxes there is a premise or thought that some of that would come back to the communities from whence it came as a payment. Now, that all goes to State, and the State Legislature and the Governor will decide what an appropriate amount of money that should go back to the communities is. Ours went down 10 percent this year. That means you either cut how much you do road work by or you just find it from someplace else.

So we've had some cuts in the budget as I've indicated. They're not completely offset by the changes in the law. A little bit over 50 percent of our employees are exempt from those changes and the rest of the Village employees were never in a collective bargaining unit. They were unrepresented. So that didn't change.

What we have done in this budget, the most significant change in the budget, is how we're addressing the Fire and Rescue Department. The Fire and Rescue Department over the years has been a combination paid full-time department, paid on-call and part-time and in each successive year it's been harder to get people to be a paid on-call person. A paid on-call person is essentially a volunteer firefighter. They get paid when they go on a call, and then when they're waiting for a call they don't get paid. It's a good program. But what it's evolved into is a program to train young men or women who want to be firefighters someplace, and we end up training them up for two years to get their ultimate training, longer than that, and at the end of that time if we don't have a vacancy then they're off to Kenosha or wherever they're off to.

As the budget - and we've been under caps now, some level or type of caps for five years now, we really haven't made some of the changes in some of the growth in the Fire Department that we recognize. While the Village has been growing, the Fire Department staffing levels have remained fairly constant. What's happened is the definition of a paid on-call firefighter is we don't have people who want to do that now because they're a citizen and they want to help out and they're interested in it, it's a hobby. We have people who basically now are customers. They're saying I don't want to do that. I'm paying you taxes to provide the service. We have guys who are saying I'm willing to do it if you train me. Then once I'm trained if you've got a spot for me, good. If not, I'm moving.

Regardless of what the demands are for capping how much money we raise or capping of the taxes, it just doesn't seem to stop people from calling ambulances and for calling fire trucks for services. We have no control over the growth of what the department does. So we've been having an increasing problem over time where we have full-time guys, right now there's two in one station and three in the other, that when we're short and we don't have enough paid on-call people, and we're putting paid on-call people on the schedule, when we have calls we're calling full-time people back. We need you back at the station. We have work coming. We need to staff the station because an ambulance is gone. We need more help. That happens somewhat, but it's getting to be to the point where it was happening all the time. The Chief was under pressure that we've got to be able to get both squads out, have an engine go out if we need it. As time went on

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we went from a paid on-call staff that was in excess of 20 down to where we're at now of 11. So when that happens the full-time people end up working even more.

Our responsibility - one of the core responsibilities we have for fire protection and rescue is that we need to have enough people in the station to get a squad out the door and to someone's house in four minutes for a paramedic call. If you can't get there in four minutes what's the point? You need to be able to get a defibrillator hooked up on somebody, you need to start bagging them or start the intubation process. If you can't get to a critical case in four minutes then you might as well be out in the county where they're loading them up and putting them in an ambulance and hoping for the best. That's not what people signed up for paramedic service as residents when we pay for that.

Under the current system, and it's gotten untenable with the staffing levels we're at, is one of our biggest demands for calls is car accidents. When you look at the rescue records the second biggest call we get probably except for people at a senior citizen center or that are elderly and they're making calls, are traumatic injuries at a car accident. So we get a car accident and it's on the east end of the Village, we want to be able to move a rescue squad to the call as fast as possible, but if it's a car accident ultimately you're either going to have an engine there, they have to have extrication, to get the street squared away, to disconnect the cables on the car so you don't have an engine, and you don't want your rescue squad tied up doing this stuff with the engine. So any accidents we have typically are bad ones because we have more rural roads, more highways, people are traveling at a greater speed than they are, say, in the City. When you compare the traumatic accidents that we have in the Village and compare them to the City it's different.

Right now we're in a situation with the staffing where we will send a rescue squad say out of Station 1 over to Sheridan Road for an accident, but the engine comes over from Station 2 because we don't have enough people at this station to be able to take care of it. So what we've done is we've locked up all our resources for one accident and Chief Guilbert and really to the full-time guys' credit, they make sure that things happen and we get it covered. But the truth be told there is still an ever increasing demand for calls and the demand is going for the service.

ISO just recently did a rating of the Village and our rating actually improved. But that rating was solely based on water system improvements we made for the community because we haven't made those changes in the Fire and Rescue Department. So in the budget what I'm recommending is not that we get rid of the paid on-call program because it's a good program. But, what we need to do is staff up the full-time fire rescue side of the house so that we have four full-time people in each station. We'll have enough people to man it and rescue squad, get to a call, and if in case of an accident you have another person plus a paid on-call person or a part-time person to bring an engine to that call. Then you still have the other station staffed up. Now, when we get these calls we don't just sit there and do nothing. Dispatch is immediately calling more people in to re-man the station that's here because you still have fire engines in the station. We've had instances where it's a rescue call, both ambulances are gone and they need to staff up the third ambulance we have, so we have another ambulance to go and if it goes beyond that then we're calling mutual aid.

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We're able to do this within the existing budget and not raises taxes because, one, we can't, but secondly what I'm doing is limiting some of the capital programs that are being spent in the Fire Department, and I'm limiting some capital we're spending on some of our road work. This is a problem that you don't wait for it to become a crisis. We don't want to wait and justify it to the residents by saying, well, we could have made that call but we didn't have enough guys. I think the handwriting is on the wall as far as the daytime population of the Village. They're either at work or leaving the community to do go work. It's not like the old days where you'd have businesses who would say I want some of my people to be a paid on-call person. They want people to be in their businesses from 8 to 5 or whatever their shift is. They don't want them to come out being a firefighter or a paramedic for a period of time.

We have 19 positions budgeted. We have 17 that are on the street. This brings us to 24 positions. We've had a consultant look at it. You look at a comparable community, if you look at population we're 10 short. If you look at the area, we're probably 25 short. But on the other hand those communities don't have paid on-call people. What I want to be able to do and what we are going to do is still maintain the paid on-call program, but we're looking for the paid on-call people to be the muscle of calls. If you're going to be a paid on-call person we're going to be able to get you through firefighter 1 and firefighter 2, and you're going to be trained and certified and capable to be at a fire to work with the full-time guys there, supplant them, help them out, be at a fire. They'll be able to drive an ambulance if they need to drive an ambulance. But they're not going to be the paramedics. We're not going to be spending our resources training somebody to be a paramedic who in all reality isn't going to be here that long. I don't foresee us in the future having that much turnover.

But the system that we have been running right now has been less than desirable for people to work here. They can go to the City of Kenosha. Our guys have to be paramedics, pump operators, drivers and everything and then go to the City of Kenosha and just be a pump operator, or they can just go to the City of Kenosha and be a driver or a paramedic. They don't have all the drills we have here. We want our people to be cross-trained that way. But I think we just need to re-shift to the reality of what the marketplace is giving us as far as people and still have a core of paid on-call people but not have as much reliance as we have on them.

So that's the biggest change in this budget. There are some other ones. Again, I think that we're up a couple hundred calls from a few years ago, and all the trend lines are still pointing up. We have more people that are working here. Our daytime population is almost more than our regular population. We're living off those property taxes. I think we need to get it squared away before we have a problem. So it's something that the Fire Department has been asking for for a while. We've put in people when we can. But I think we're at the point now where this has got to be funded. It's one of our core services, and there's no sense in waiting for something bad to happen. That's the biggest change in the budget. It creates a different look as to how much we're spending in the general fund part of the budget as far as it relates to levy versus capital. But at the end of the day we're still at a sixth of a percent increase which basically is new development or growth in the Village.

I'll let Kathy walk through the sheets and walk through the explanation, but as you go through it that's the primary change that we've had in the department. We want to make sure we get this

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thing done right. We have a good group of people that train really hard, work really hard. They do things that most people don't want to be confronted with on a day-to-day basis when they're doing the work and to hamstring them by not giving them the help that it's become obvious that they need I don't think is a smart way to go. With that, Kathy, why don't you run us through the rest of the budget.

Kathy Goessl:

Mr. President and Board members, I have a presentation that has four sections. I'll talk about the operating section of our budget and then look at our debt and also capital improvement plans and then look at how that affects the tax levy. I'll start with the operating section of the budget and I'll review new programs, program reductions, revenue enhancers, as well as look at each of the revenues and expenses and how they have changed from last year's budget.

The first thing I'll start with is recommended new programs and Mike has talked in great detail so far on the first one which is for the Fire and Rescue Department. With four in the station the Fire and Rescue Department submitted two options for this, and Mike has recommended option A which is seven full-time firemedics for a total cost of a little less than \$540,000. This new program request identifies our need for minimum staffing at all times in both stations. A minimum staff of four will allow an ambulance to respond with a full staff of three and provide immediate standby, or allow immediate response of four to a vehicle accident, fire or other serious incident. This option consists of adding seven full-time firemedics and no additional part-time hours.

Number two on the list is in the public safety communication area. It's to adjust and increase dispatch staffing. This is to increase our staffing and switch our dispatchers from part-time dispatchers, right now we have seven part-time dispatchers, to nine full-time positions for a cost of \$218,000. But this would only happen—we're currently in negotiations with another community or two to be able to combine with them, and they would offer a revenue, dispatch contract revenue, of about \$194,000. So if our negotiations with another community falls through number two would not be recommended. But if it does it would cost \$31,000 net to the Village's department after we found the revenue from the other community.

Public Works increase part-time starting salary. This is to increase the part-time employee in the highway division to keep competitive with local starting salaries and wages and attract and keep more seasonal employees. This would increase our starting wage from \$8.15 to \$8.50 per hour. The last item on this list is in the parks area. It's to replace rotten wood in park benches. It takes the wood and replaces it with some type of plastic for a cost of \$2,500. So our total new program recommendations are \$578, 452.

Here's a small list of what was not recommended. The first one is in the Engineering Department promoting our part-time clerical to full-time. The second one is fire and rescue. This is option B that the Fire Department had to add instead of seven full-time fire medics to add four full-time fire medics and then fill the rest with part-time to have four in the station. This program cost a little over \$400,000 compared to the \$535,000 that was on the other one. It's very hard, as Mike was saying, to obtain the part-time for the station, and the cost difference of \$140,000 in

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comparison is not that much when you're talking about a half a million dollars worth of staffing. It would be a lot easier for us to maintain four in the station with full-time people and then fill in with part-time than depend on part-time.

Mike Pollocoff:

The reality is there really isn't that many part-time people available that become familiar with your equipment, your operational procedures and make themselves available whenever you need them.

Kathy Goessl:

Then the third one that we're not recommending right now is to hire a dedicated IT person to be in the public safety communication area. This is being pushed probably to 2013. This dedicated IT person would be necessary if we decide to go to 9-1-1, having all the calls come to us for Pleasant Prairie instead of going to the City first and then coming to us. At this point we wouldn't be ready to implement that in 2012. These are the three programs we do not recommend.

These are the program reductions that we do recommend. The first one is from our IT Department. It's to reduce maintenance contracts for Cisco hardware. This maintenance covers the network backbone and switching equipment throughout the Village's network. Each piece of equipment is covered by a maintenance contract to ensure replacements are available when a failure occurs by next business day. This reduction reduces maintenance to the lowest level of less critical network equipment which would include your Wi-Fi access points and our secondary switches. Therefore we would not get next business day but could be up to a week to two weeks on these less critical pieces of equipment saving the Village \$12,000.

The second one is in the HR Department - discontinue a data voice communication device. This device is used by the HR Director to access the web in places where there is not a wireless web and even though it's nice, she found that she wasn't traveling enough and she could find places with internet connections to not justify the cost of this program. So these are the two programs that we have recommended to reduce.

We have a long list here of ones that were submitted in by our department heads that we are not recommending to be reduced. The first two were from the Fire and Rescue Department, and it was to fill vacant positions with some contracted firemedics. After further evaluation it wasn't worth the savings to fill in with contracted versus our own employees. So those two options were not recommended.

Our third one was in parks, landscaping, that's \$11,000. That's to reduce the amount of landscaping work we do with fertilizer and that kind of stuff in the parks area. Police - eliminate a police officer; public safety communication eliminate a dispatcher; public works - change public works staffing to four 10-hour days to save on overtime. As you can see there's not much savings in this program so we're not recommending that. And then public works, the last two projects or items have been brought before us before - eliminate snow plowing overtime on

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subdivision roads and also to reduce the use of salt and mag chloride use. Both those we're not recommending.

We have a long list of revenue enhancements which are very small dollar-wise in total. Each of the departments listed here made small recommendations for fee increases. Most of these are fee increases except for inspection there's a couple new fees. Life safety inspection and low voltage sign permit fees is being recommended because these activities are time consuming, and the State is also enforcing that these inspections be done. So those two are new fees in the Inspection Department more toward the bottom here. All the rest of these fees are increases in our current fees by not many dollars but to keep pace with the small amount of (inaudible) we currently have and neighboring communities. So the total here between Community Development, Engineering, Fire and Rescue and Inspection total a little less than \$13,000 of recommended fee increases and implementations.

Our top four operating revenue categories are on the graph, and it shows how they have changed. The blue is this year's budget and the red is our proposed budget. The top four categories for revenue are intergovernmental, licenses and permits, public charges and other taxes. Intergovernmental revenues are going down \$1.2 million. The major reason for that is that our road grant from the State is being transferred to the capital project fund to cover road maintenance expenditures. We felt that that's a better place for that revenue from the State to go because we were using it to cover road maintenance, not operating expenses of the Public Works Department. So that's been moved, and that's the major reason that intergovernmental has decreased.

Licenses and permits are going up \$74,000. The major reason for that is an increase in building permit fees of \$61,000. We're seeing a small trend going upward in terms of people obtaining building permits. Public charge for services is down \$70,000, and the major reason for that is decreasing across all categories in the public charge area except for franchise fees which is going up \$30,000.

Other taxes increased \$92,000, and this is mainly due to an increase in utility tax equivalent from the water utility. The water utility pays a utility tax equivalent to the general government. The water utility's fixed assets have not decreased in the last couple year similar to property values that have been reassessed. So, therefore, their value is up but then also our tax rate has gone up because our other values across the Village have gone down. So the water utility is paying more in utility tax.

This is the four major categories broken down with what's included in each one of them. As you can see this is the intergovernmental that's going down a little over a million dollars. Income tax from State is going down by \$50,000. That's a reduction in the shared revenue part of our income tax from the State. This also includes our utility for the power plant share also which didn't change much. Road grants from the State was \$911,000 last year. It was reduced by 10 percent or \$91,000, and then we transferred that to the capital project fund, and you will see that in the next section, to fund road maintenance. Mainly the road maintenance project we're doing is 116th Street.

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The emergency government grant, the \$105,000 there was a budget amendment that brought that amount up to \$105,000. We initially didn't budget for that, but it was for the February 2nd blizzard. For 2012 we had budgeted zero because we don't budget for these types of emergency situations in terms of receiving money. We don't budget any money for emergencies. In this respect we use fund balance, and then if we get a grant then we'll budget amend the grant in here. But right now we're hoping not to have those types of things for 2012. Fire insurance is pretty much equal or even with last year, up a little bit. Exempt computer aid the same. Other include law enforcement grant, ambulance service grant, State payment from municipal services which are down a little over \$6,000.

So overall we're looking at intergovernmental revenue going down a million dollars in the operating section of our budget. The major part of that is the transfer of road grants from the State to the capital projects area.

As for licenses and permits, you can see the breakdown of where we receive our licenses and permits from. The major increase is in building permits, and the category within building permits that's up the most is commercial building permits. We're anticipating a couple big commercial projects for an increase of \$50,000 in commercial which accounts for the majority of that increase.

Zoning permits increased overall with anticipated pickup in activity within the Village. And then Fire Department permits they're to pay a little bit less, but that's all based on demand. And then property record maintenance, again, we're looking at a little increase in building activity, therefore increase in revenue in that category also. So overall we're looking at a little bit less than \$74,000 increase in license and permits compared to last year's budget.

Public charge for services - that one has pretty much stayed level. You can see the breakdown of where we receive our revenue for services. Rescue squad earnings the reason that is going down is that the budget for 2011 was anticipated or budgeted too high. 2011 is really looking at coming in at or estimated at coming in at \$314,000. The 2012 budget is based on the average of 2009 through 2011. 2011's budget actually was out of line in terms of what historically has happened.

Mike Pollocoff:

The other thing that factors into that is we have a good number of calls that are Medicare and they reduce their payments on what they're paying for services as does the insurance company. I don't think anybody, especially for advanced life saving paramedic calls, receives the full cost for this. As our rescue call numbers go up it doesn't necessarily drive your—the lot goes up, but what insurance companies are willing to pay goes down and with the number of people that we pick up at senior housing or nursing homes those Medicaid rates go down. They don't go up.

Kathy Goessl:

But also for rescue squad earnings we have switched to a new collection agency, and they are going to certify a group of our past due accounts with the State of Wisconsin for refund intercept. Last year we did that with a group of our accounts from Municipal Court, and we were able to

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collect an additional \$25,000 worth of revenue in the Municipal Court as a gross revenue receipt. We were collecting things that were over ten years old through the refund intercept. So we're doing the same thing with rescue squad earnings so we'll pick up some dollars there, too and that's not really budgeted in here in terms of over anticipating that collection area.

Engineering Department services are down. This area, billing developers has decreased dramatically. This is also billing to our internal projects, and those have decreased slightly for a total overall anticipated decrease of \$53,000 in this area. Street lighting was overestimated in terms of what we were collecting. This number that we're budgeting here is what we're currently estimating for 2011.

Fire Department earnings are similar. Administrative fees are similar, down slightly because this also is developer driven. IT is basically our IT Department does work for the Kenosha Convention and Visitors Bureau. That's the charge that they get charged for that service. Franchise fees are up. This is collections from Time Warner and AT&T, and this number is based on historical collections that we have had.

Other includes weed and nuisance control which is up \$10,000 and Highway Department earnings which is up \$2,500. For weed and nuisance control we now contract that out to an outside vendor to actually cut the grass and mow the lawns, so we can do a lot more and then we charge out that amount to them. So in the actual expenses they're up, too, in terms of the contract. So overall we're looking at a 7 percent decrease in the charges for public services.

Other taxes is up \$91,000. The biggest thing here I talked about before is utility tax equivalent going up \$105,000 compared to this year's budget. Everything else is going down slightly. Another reason for that decrease is because we rang up some delinquent personal property taxes that we're anticipating for next year. So there's not much change here in this area.

Other areas of revenue that the general government operating fund has is intergovernmental which is the school officer, the assessing contracts with other communities and utility lease payments to the enterprise funds. This is down \$9,000 from last year out of \$419,000. Fines is Municipal Court and parking ticket revenue down slightly to \$274,000. We overestimated slightly the impact of the refund intercept program and the courts. Even though it was very successful, it wasn't quite up to where we thought we could get the revenue. Miscellaneous includes interest on investments, tower leases, media communications were down—we're actually up \$275,000, and it's mainly due to a rebate that we're looking at \$30,000 on the new purchasing card with US Bank, and then offset by some interest losses on investments because the interest rates are as low as can be in terms of what we're receiving from the bank. So that was the revenue side of things with overall revenue up from last year's budget.

So the next category we're looking at is actually operating expenses, how we're spending our operating money. This area is the five main areas we have for spending our money in the operating section, public safety, public works, administration, CD and parks. Public safety is up \$570,000 mainly due to the new program of adding the seven firemedics. Public Works is down mainly because of a reduction in the purchase of salt from \$234,000 to \$160,000, a decrease of \$74,000 in salt purchases. Administration is even with last year, and then CD is down \$12,000

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and parks also down \$30,000 mainly due to the reduction in the cost of emerald ash borer spraying which has saved \$37,000 over what we initially anticipated.

So this is a little bit more detail on each of the areas we have, public safety and how things have changed. Overall for the fire and rescue and police area there is no raises budgeted. Overall there's a decrease in health insurance across all general government departments of \$76,000. That's mainly due to 2012 we budgeted an increase in health insurance, and after the budget was approved we actually got a better bid on insurance and, therefore, saved money in 2011. So we're still projecting a 10 percent increase over this year, but we had a bigger increase budgeted that didn't materialize last year.

So police, as I said, there's no raises budgeted here. There's a decrease in health insurance expense and overtime wages, and there is a slight increase in wages but that's due to step increases. Fire and rescue - the increase is mainly due to a vacant position being unfrozen. Again, there are no raises here and it's a slight decrease in health insurance. Inspection went down, and that's mainly due to the elimination of the building inspector supervisor at the end of 2010 after the 2011 budget was approved.

Public safety communication reduced mainly due to employees paying 5.8 percent of their Wisconsin retirement contribution which accounted for \$12,600. The public safety communication area does have a raise for their employees anticipated for 3 percent. Roger Prange is down slightly from last year's budget, and the new program is the addition of seven full-time firemedics for a total overall increase in the public safety budget of a little over \$570,000.

For the Public Works area we're looking at a decrease of \$242,000. For engineering there's less wages and benefits being charged to the actual Engineering Department. There's more being charged of engineering and employee staff time to Public Works Department working on road-type engineering and also to our clean water budget. Public works is down mainly due to a reduction in wages and benefits including \$20,000 for Wisconsin retirement for their employees paying 5.8 percent, overtime reduction of \$15,000 and health insurance savings of \$5,000. Also, as I mentioned earlier, the reduction in salt expense, about \$74,000, and then also because there was less wages charged to Public Works there's also a reduction in the fleet internal service fund charge for equipment being used. Street lighting increased due to electric costs for new streetlights which is the streetlights by the roundabouts on Highway 165 and the new program is an increase of the starting part-time wages for the Public Works Department for a total decrease actually of \$242,000.

Administration includes all the departments listed up on the screen. Their budget is actually going up slightly, but there's a lot of decreases in a lot of these departments. These departments all include a 3 percent raise. What does a 3 percent raise mean? It means \$86,000 across all departments, not just Administration. There's also CD and public safety and the parks area and highway and except for police and fire and rescue we didn't budget a raise because they're not paying the 5.8 percent Wisconsin retirement contribution or any portion of it. The Wisconsin retirement contribution across the board is \$156,000 savings, and health insurance reduction due to our bid coming in for health insurance in 2011 lower than anticipated is \$76,500 across the

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board. So net savings mainly in the administrative category is \$146,000 when you take all that into consideration in terms of the raise of 3 percent minus all the contribution and the health insurance savings.

Administration here is up \$37,000, and this increases mainly due to the election law changes and the chance of a recall election for the Governor. That increases their budget \$35,000 based on the new law changes and also the recall election anticipated.

Mike Pollocoff:

I just want to add that that new voter ID law, I'm not saying it's good or bad, but it is going to require more poll workers at the polls to deal with provisional ballots and the work that goes along with that. The other thing that's going to happen is with the census and some of the lines we've seen at the existing polling places we're going to be setting up—it's going to be smaller but we'll do an central count for absentee ballots rather than having the poll workers feeding the absentee ballots in between regular voters at the polling places. But Jane based on her last meeting with the Government Accountability Board based on the procedures that we're going to be following with voter ID it's going to be more significant than some of the rules going along with it than the people are thinking.

But the bulk of that is really planning for a possible recall of the Governor. We got caught short and basically it was the same thing for the recall for Senator Wirch. You have to staff up there for everybody to come in and get the ballots done and all that stuff. None of that gets charged back to the County. It's all coming back to each individual community for what it takes to run those elections. It's a little bit different than a normal election where some of that stuff gets charged back to the County.

Kathy Goessl:

Next IT increase of \$25,000, and this is mainly due to an increase in software maintenance agreements and the main increase there is due to the new police and fire software, their annual maintenance is being charged to the IT Department. Wherein in the past it actually got charged I believe to the police but it was a lot smaller amount. Finance and Assessing - the majority of the decrease is again in Wisconsin retirement with employees paying 5.8 percent and the reduction in health benefits costs. Village Hall increase is mainly in janitorial services and contracted building maintenance and the program reductions as mentioned before is a reduction in contracts for Cisco hardware and the HR discontinued data and voice communication device. So overall we're looking at less than 1 percent increase, a little less than \$10,000.

Community Development is also down 3 percent for a total of \$12,309. And this is, again, mainly due to the employees contributing 5.8 percent as well as the health insurance reduction in cost. In the Parks Department, again, we're down here, and this is mainly due to contractual services being reduced. That is because of the emerald ash borer spraying down \$37,000 from what was initially anticipated for that project. The new program, again, is the \$2,500 for the benches, switching the rotten wood out of them.

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Mike Pollocoff:

The other thing I might add that's in the park budget that they've been able to assume is the State has completely walked away from maintaining any of the medians. We get two mowings from the County. It's not the County that's holding up but the State is only paying the County twice. So you get a year like we had this year where a lot of rain and everything is growing, the decision we made or we've made in the past is we get after people for not mowing their grass, but then you drive around the community and the weeds are growing like mad. We try to stay after them. But one thing we have discovered as time goes on they're cutting away more and more that they're doing and we're having to do more and more. I think it's probably fantasizing to think that they're going to reimburse us for that.

Kathy Goessl:

This slide shows the summary of our operating revenues as well as expenses in a summarized fashion. It compares the 2011 budget to what we're proposing for 2012. The major changes as you can see for the revenue area is the property tax levy is up. This is actually transferring money from the capital project fund over to the operating fund. As I mentioned, we transferred road aids to the capital project fund, and in return the capital project fund we transferred back tax levy in the budget and then we transferred the money over to fund the additional seven firemedics from the capital project fund, therefore reducing our road maintenance program.

Other revenues mainly down due to reduction in the road aid portions. That's the transfer of the road aids, again, to the capital project fund and then it also got reduced \$91,000 from the State. We talked about the revenue enhancers, so overall our budget here is going up \$684,000 in the revenue area. Expense-wise increases are mainly due to the new firemedics of \$540,000, a raise to the full-time employees of 3 percent or all employees 3 percent. They are currently making their 5.8 percent contribution to Wisconsin retirement offset by the Wisconsin retirement contributions by these employees of \$156,000 and health insurance reductions of \$76,000 and salt purchase reduction of \$74,000 makes up the reduction in expenses of \$295,000. Those are just the major key points that were reduced.

We're proposing a balanced budget for 2012. In 2011 we budgeted to use the reserves by almost \$400,000, but based on our current estimates from our department heads we're actually looking at a break even budget for this year because we were able to save close to \$400,000 in a combination of increased revenues and reduced expenditures to be able to estimate almost a break even budget for this year. But for 2012, we're actually proposing a break even budget. So that's the operating section of the budget. If there are no questions I'll move onto the capital section which is section 2.

This is a list of the recommended capital purchases. In the beginning the departments that have a lot of capital purchases I'll go by department, and then there's a summary of all the miscellaneous departments that have only one or two things at the end of this. The first department is Fire and Rescue, and they're in the order with the highest cost project on the top of the list and the lowest cost at the bottom of the list. The first thing is the fire radio repeater conversion. This project is intended to convert our existing single frequency radio system into a repeated radio system. The

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Police Department has already done the majority of this conversion. The Fire Department is looking at also doing the same thing with the repeater.

Protective clothing is to replace all the protective clothing, firefighting clothing. That includes their helmets, hoods, coats and pants and boots for those who need it. Station 2 building maintenance - this project consists of recoding the apparatus bay floor with protective non-slip finish and the hazmat equipment - this is proposed to purchase basic hazardous material response equipment for the Fire Department and rescue equipment trailer is to purchase a trailer to carry a variety of special rescue equipment. So there's five projects here that we're recommending for the Fire Department.

For the Police Department we're recommending four projects. Again, they're in order of the highest cost project first. The first one is the Police Department expansion/remodel. This project would fund the interior build out and Police Department expansion into the now vacant space formerly occupied by the Municipal Court. This project will use impact fee dollars. The vehicle fleet replacement, this will allow us to replace out fleet at a rate of every two years for marked squads and every four years for unmarked squads. So these are the vehicles that are up for replacement this year. They also want to add an unmarked squad because the current unmarked squads are being shared by a number of people and then also purchase a multi-purpose canine. This project was scheduled for this year, but because of the number of vacancies the Police Department had it's been postponed and re-put on the budget for 2012. This is to fund the replacement police dog.

IT has a group of projects here. The TV and security system replacement - this is replacing equipment at the end of their life for security cameras. Data center maintenance - the Village is running the majority of its business out of a central data center which needs an improvement to the power UPS and also the HVAC. Microsoft SharePoint - SharePoint is going to be the central hub of access to data throughout the Village. This project will help strategically plan to provide key central systems for SharePoint and then storage is replacement of the storage area network. The finance database is upgrading our current time keeping system which is Time Clock Plus which hasn't been upgraded since we purchased it over five years ago. Engineering databases and applications is the engineering staff uses modeling software, and this is to get them—they have the water modeling software and this is to get them the sewer modeling software.

And then the last thing is a group of things that were on the project list that currently fall underneath the \$5,000 limit that we implemented or the Board approved a month ago that starting in 2012 anything under \$5,000 would go into minor equipment. At this point this \$8,100 will be transferred to the operating budget when I present it for approval in November.

Then for road maintenance we're looking at only one road maintenance project, and this is 116th Street from 39th Avenue to Sheridan Road. And this project will be a structural overlay on 116th Street. What will happen is there's a 1.5 inch levying layer and then installation of some fabric and two inches of surface asphalt to improve that road, and then shouldering and line striping.

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Mike Pollocoff:

If you think back, we had gone through a process when that road could stand complete reconstruction and storm sewers. The ditches are pretty deep. We did get some push back from the residents who didn't want the road widened out because if we widened it, if we put the storm sewers in place of the ditches then we'd be paving the road over that. But given the current condition of the lack of or reduction of shared revenues and our need to kind of remodel our road capital, we're recommending we do the same thing on this stretch of 116th for a good part that we did on the other section of 116th Street. This really cleans up our last arterial in the Village as far as resurfacing and repaving. In subsequent years we'll be able to move into the subdivisions and start picking them off and getting those roads done.

Kathy Goessl:

In the parks area we have four different projects in this area, again, prioritized by highest to lowest cost. The first one is Prairie Farms Trail improvement. This started out as a sewer project so we give access to our sewer line. But enough work has been done to accomplish what is needed to be done by the sewer utility to access their lines. Now the trail is being improved for a trail to be used by Village residents. This space will complete the river crossing, and it will use a grant that we're receiving for \$45,000.

And then Ingram Park improvements is for trees, landscaping, the sign and pave the entrance. And this will also use impact fees, neighborhood park impact fees. Village Green neighborhood park of \$30,000 will construct a playground and, again, use impact fees and Creekside neighborhood park will be a playground and a play field and, again, we'll use impact fees.

These are the projects that were asked for by other departments. The first one is voting equipment for administration, and that is to replace the voting equipment we currently have and then add additional equipment for the absentee voting area. Inspection is asking for a vehicle replacement for \$18,000. Public safety and communications is looking to upgrade and reprogram radio system. This is a replacement of the antenna on the radio tower and reprogramming all the radios per federal mandates and then paint the Roger Prange building for \$15,000. They did start this summer with calking around the doors and part of the building, and now this will finish it off by painting and then also the rooftop HVAC. This was in here last year and also has been pushed forward. This is more of a what if our unit breaks down. This year hopefully it won't break down. But we have moved this project along just in case because it's getting pretty old.

This is what we're recommending not funding. The first thing is in the parks area with the north ball field, construct the pavilion and parking lot. This is like the parking lot portion of it. Public safety communication, the 9-1-1 system purchase and install we're not ready to do that at this point so that's being pushed off and then four different road type projects, the microsurface, the micropave, pulverize and relay asphalt and mill and relay. These projects in your detailed book by the Public Works Department actually showed a map of the areas that he was recommending to pave but we're not recommending that because currently we don't have the funds in the general capital projects budget to be able to do that. All these roads were not main roads, they were subdivision roads.

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So in summary here's the capital project fund budget and it's similar to what I showed for the operating portion. It compares the 2011 budget to what we're proposing for 2012 and the changes. The tax levy - this is a shift—the reason it's being reduced is all of this money is being shifted to general government to the operating section, that's why the big decrease there. To offset part of that decrease you have the road aids coming in for \$820,000. As for grants, the 2011 grant of \$125,000 was supposed to be a grant we were supposed to receive for local road improvements which we didn't receive but we anticipated receiving in 2011. The \$45,000 is for a grant for the Prairie Farms Trail improvements. Impact fees - those are the impact fees we're estimating collecting. Interest and other are staying the same from one year to the next in terms of what we're proposing.

We borrowed money in 2011. We're not looking at borrowing any money for 2012. Capital outlay is actually being reduced down to \$1.8 million compared to \$2.4 for 2011. For fund balance-wise we are looking at—this \$4.4 million actually includes all of our borrowed amount which will be gone by the end of 2011. So if you look down at the bottom here, unrestricted balances there's \$3.2 still includes \$1.4 of borrowed funds, but by the end of 2011 all the borrowed funds will be gone and our actual unreserved balance is \$450,000. Then we're proposing a budget that will bring it down slightly to \$429,000. We are using impact fees, that's why the impact fee line is going down \$311,000. That's impact fees being used for the Police Department remodel as well as the park projects we talked about plus an increase from collections. So overall we're looking at pretty much staying unrestricted similar to what we're anticipating ending 2011 with.

Onto section 3, debt service. This is a good trend line with our debt going down in terms of what's outstanding for the Village. At the end of 2012 our debt will be down to \$6.4 outstanding from back in 2005 where we were close to almost \$14 million. So we've done a good job of paying down our debt and not borrowing for a number of years to get this to this point.

This is a summary comparing the same as our operating and capital. This is our debt service fund summary. You can see that in the center section it shows our principal and interest payments. That's where it's primarily driven from in terms of this summary. It's going down over \$91,000, therefore we need less money or revenue coming in to balance this budget. So we're bringing in less tax levy. Special assessments there's less being collected just based on the projects we have outstanding, and a slight decrease in interest income due to the low interest rates we're receiving currently.

So this budget is balanced, and it will reduce the fund balance slightly from what we were anticipating ending last year with, because we actually borrowed an additional million dollars in 2011. Well, not borrowed, but the sewer fund borrowed it and they didn't need it because we thought that the Sewer D relay was going to cost more money, so we transferred the money to the general government debt service fund or capital project fund so that we could basically use the money to purchase land for Chateau Eau Plaines roads in that area. So that's why we decreased some here is due to that additional million dollar borrowing we had. That was a little confusing. Pretty much we're on the same track here.

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So how do these three sections, operating, debt and capital affect our tax levy for our taxpayers? This is the State levy limit. We're looking at an increase of \$120,000 and this is the max—well, there's still some money we could take, but this is the max on the base operating end of things. We did lose—we didn't levy to the max last year. We lost like \$250,000, not lost it but we didn't levy for it, so therefore with the new State laws we're not able to take that money back. We could take it back but basically if we took it back quarter by quarter it's like 25 percent you can take back per quarter then you have to reduce any debt that's prior to July 1, 2005 and when that debt goes down which is does for us \$140,000 and some this year, we would have to decrease our levy also. So it's either/or. You can take your lost levy limit or you can not reduce your debt. So our best alternative is not to reduce our debt.

Here's the increase of \$120,000 which is our limit. Here's how it's breaking down by funds, operating, debt and capital. You can see operating goes up to \$7.1 million, and that's mainly due to us transferring \$1.4 million over here from capital. You can see the arrow going from capital to operating and then debt pretty much stays pretty level, just down slightly and capital because we transferred that \$1.4 million and went from \$1.8 to just a little less than \$400,000. But overall even though all these shifts are happening our levy limit went up \$120,000.

This is a comparison of what our assessed value is compared to our mill rate. This budget would bring our mill rate—our assessed value is still estimated because we haven't got final manufacturing values, but this should be pretty close. So our assessed value is at \$2.64 billion, and this would then give us a mill rate of 4.01 just up one cent from what we had this year. So what does this mean for our median average resident? We did not do a revaluation this year so basically our median stayed the same, no change there. Our Village tax for this person would go up \$5, less than 1 percent. That's the review of the operating, debt and capital for general government.

Michael Serpe:

A couple things, Kathy. Just a question. How much money does the Village of Pleasant Prairie give the State of Wisconsin?

Kathy Goessl:

In terms of income taxes I don't know that answer. Mike, do you?

Mike Pollocoff:

Last time I looked and this was probably in better times it was \$14 million.

Michael Serpe:

\$14 million, nice.

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Mike Pollocoff:

That's everything, sales tax and income tax.

Michael Serpe:

The percentage of cash reserves on hand?

Mike Pollocoff:

The general fund is at 15 percent which is the ordinance that the Board has adopted in the general fund.

Michael Serpe:

That's right where it's at, 15 percent?

Kathy Goessl:

It's a little bit more than 15 percent. We have an additional \$900,000 over 15 percent.

Michael Serpe:

And to keep our rating as is we have to keep it as close to 15 percent as possible?

Mike Pollocoff:

We can't go below.

Kathy Goessl:

We can't go below 15 percent but you can always—they don't care if you go over 15 percent.

Mike Pollocoff:

When we do the bond rating the Village has done a good job of, one, not going into the hole and going into reserves. I think back to some of the big series of bad winters or bad storms and we've gone into reserves but then we've been reimbursed to get back out of it. That's what the reserves are for is for some kind of calamity that happens and we've used it for that. The departments they know the mission that you charged them with is to manage the budgets as tight as we can, and hopefully we get some extra revenue along the way. But as Kathy indicated this year, we thought we would be using up some of that reserve, not the 15 percent but what was available (inaudible) end of the year at zero so we're not going to take any of that. As we start on this new course of running everything down to zero that's going to get harder as time goes on.

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Clyde Allen:

Just a quick question. We've gone through four tough years, fourth tough year in a row I want to say holding costs down, everyone from employees to department heads. The Administrator has done a terrific job. But the highlight for me is to see our debt service going through four tough years has gone down greater than 50 percent over the last seven years. That is quite a feat. Thank you.

John Steinbrink:

Kind of ironic, doesn't the Governor believe in borrowing--

Mike Pollocoff:

There are no borrowing restrictions.

John Steinbrink:

We're reducing but he's encouraging us to go out and borrow.

Mike Pollocoff:

That's one thing you guys should keep in mind. We could come up with \$600,000 extra. If you wanted to look at funding the paramedics without doing any road comprising from the capital funds, you can take a \$600,000 add. You'd have to raise the levy for that. You'd have to include that in the levy. Typically what was done in communities before you were able to have your debt declined rather than raising taxes as debt was retired you could keep it level. What we've done for years is use debt to fund the capital program but now that's not permitted. The Village to the staff my recommendation was not to do that. One of the things that was available to us was to be within the caps that were prescribed, we could still put in \$600,000 and it would be legal, it would be within the caps. But these are difficult times and there's no sense in pushing everybody up to the edge, but that is available if you ever wanted to use it but it's a declining amount I think over the next four years. So it wouldn't be \$600,000 in the following year. It would have to be something that would go into capital and not operations.

Kathy Goessl:

It's \$600,000 now, and the reason for it is any debt issued after July 1, 2005 we can put in our levy and then what happens is it goes in the levy one year and it comes back out again. We have been putting it in all our new debt. We refinanced a couple notes after July 1, 2005 which would also count, and we could have also used that amount but we haven't in the past. This year that amount is \$604,000 which legally we can add to our levy, but next year it declines to \$400,000. In three years it's like around \$400,000. But the impact of that would be if you used the whole \$600,000 the mill rate would jump up to 4.27 and an average median home would be \$56 more than the \$5 we're currently recommending. It's legally permitted but Mike and I are not recommending it right now.

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Mike Pollocoff:

But you're not penalized if you decide—

Kathy Goessl:

You're not penalized doing it.

Mike Pollocoff:

You're not penalized if you decide to borrow. Those people have their influence on the budget, that's permitted.

John Steinbrink:

Other comments or questions?

Steve Kumorkiewicz:

I think that Kathy has put in a lot of hours and Mike and everybody involved. Just to come up with a levy increase that we've got is in relation proportionally to the Village limit. That's an excellent job. To be able to keep the mill rate at one penny is a tremendous job. You have a lot of figuring in that, increase some of the personnel on the Fire Department and some improvements we're doing. I remember Mike from many years ago he said the revenue share is going to go to capital because eventually we're going to lose it. You said that about five or six years ago at least. That was a very wise move because (inaudible). That's great. Many communities we have a chance to hear they have all kinds of problems with the budget so we're lucky being at this point.

Michael Serpe:

Just a final comment. I commend Mike and Kathy for identifying a need in the Fire Department and being able to afford to pay for it. It's been a section that's been neglected for I feel quite some time. It's time that it's upgraded to where it needs to be. It's a good start. Hopefully we'll get to where we need to be in a couple years and get Station 3 underway. We'll be in good shape.

Steve Kumorkiewicz:

That shows the commitment we've got in the Village Board in the safety of the residents.

John Steinbrink:

Thank you, Kathy.

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Kathy Goessl:

You're welcome. So we'll publish this in Sunday's paper for a public hearing November 14th?

Michael Serpe:

Yes.

John Steinbrink:

How come there wasn't a best budget in that *Kenosha News* survey thing? We had everything else in there.

Clyde Allen:

I'll make a motion to adjourn.

7. VILLAGE BOARD COMMENTS

John Steinbrink:

Were there any Village Board comments?

Clyde Allen:

I'm sorry, I thought we just did that.

Steve Kumorkiewicz:

I've got to make a comment. The roundabout that we've got in the Village works beautiful. Today I had a chance to go in Rolling Meadows and what a mess. The way they've got it signed, exit 1, exit 2, exit 3 I had to make three rounds before I could get to the right place. The way that they have the roundabout is a mess. We've got it beautiful here. We know exactly where to go and what lane to take. Illinois is such a mess but they've got three ways coming in and stop signs on top of that. You don't have time to see where you're going. Here I didn't hear any complaints. But I sure can complain about the one in Rolling Meadows and the other one in Morton Grove. We're doing good here.

John Steinbrink:

They did some research actually in Argentina when they only had goat carts they had roundabouts. They worked well there and they've progressed to what we have today. Other Board comments?

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8. ADJOURNMENT

**ALLEN MOVED TO ADJOURN THE MEETING; SECONDED BY KUMORKIEWICZ;
MOTION CARRIED 5-0 AND MEETING ADJOURNED AT 7:43 P.M.**



Resolution No. 11-34



Resolution Recognizing Paul G. Guilbert Jr.
Chief of Fire & Rescue for
25 Years of Honored and Dedicated Service
to the Citizens of Pleasant Prairie

WHEREAS, Paul G. Guilbert Jr., after an exemplary career as a Firefighter, Command Officer, and Fire Instructor in the State of Connecticut was named the Town of Pleasant Prairie Fire Chief in October 1986, and;

WHEREAS, Chief Paul G. Guilbert Jr. readily accepted the challenge of turning a small rural fire department into a professional fire department capable of responding to a variety of risks and exposures in a manner that respected the necessity for the safety of the department employees, and;

WHEREAS, Chief Paul G. Guilbert Jr. led the Fire Department into the provision of paramedic rescue service, becoming the smallest municipality to provide such service, thus creating the Pleasant Prairie Fire & Rescue Department, and;

WHEREAS, Chief Paul G. Guilbert Jr., through strategic equipment purchases, fire response planning, and the use of sprinkler systems in commercial and manufacturing uses has elevated the Village's ISO fire insurance rating from Class 7 to Class 3, saving taxpayers considerable money and helping to make the Village a more desirable location for business interests, and;

WHEREAS, Chief Paul G. Guilbert Jr. worked to make the Mutual Aid Box Alarm System (MABAS) – Wisconsin a reality and a tool used by every department on a daily basis, and also became the first President of MABAS – Wisconsin, and;

WHEREAS, Chief Paul G. Guilbert Jr. is retiring from the Village after 25 years of service to Pleasant Prairie and 41 years of service in one of municipal governments most honored professions; a firefighter and paramedic.

NOW THEREFORE BE IT RESOLVED, by the Village Board of the Village of Pleasant Prairie, on behalf of the citizens and employees, that Chief Paul G. Guilbert Jr. be honored and sincerely thanked for his service to our Village, and that he live the rest of his life in peace surrounded by his family.

Considered and adopted this 28th day of October, 2011.

John P. Steinbrink, President

Monica M. Yukas, Trustee #1

Steve Kumorkiewicz, Trustee #2

Clyde R. Allen, Trustee #3

Michael J. Serpe, Trustee #4

Attest:

Michael R. Pollocoff, Village Administrator





MEMO

Office of the Village
Engineer/Building Inspection
Michael Spence, P.E., LEED® AP

TO: Mike Pollocoff, Village Administrator

FROM: Jane Romanowski, Village Clerk

DATE: November 1, 2011

SUBJ: Professional Engineering Services Agreement
RASmith National
RecPlex Park and Ride

Kenosha County has received Congestion Mitigation and Air Quality (CMAQ) funding from the State of Wisconsin Department of Transportation to construct a Park and Ride Lot to accommodate approximately 50 vehicles and support bus traffic.

There are currently no Park and Ride lots in Kenosha County. The proposed facility will promote carpooling opportunities and the use of mass transit thereby improving air quality and reducing vehicle trips. The original proposed location at I94 and STH 50 was determined to be unacceptable because of environmental and other constraints.

Consequently the Village entered into discussions with Kenosha County and the DOT about the possibility of relocating the Park and Ride facility to Terwell Terrace adjacent to the RecPlex Parking lot. (See Attachment A) The benefits of this location include its proximity to STH 165 and its ease of access to I94. The proposed location is the vacant land directly across from the closest entrance off of Terwell Terrace to the RecPlex. Currently there are numerous commuters already using the Village's existing lots by the ball fields adjacent to Terwell Terrace.

The County and the DOT concur that this location is a good alternative. In addition, the concept of combining this site with an economic development has been identified. The concept would include potentially a sub/sandwich food establishment, bank, cleaners or other commuter related facility(ies). The parking facility would also be a prime location for RecPlex events throughout the year.

The first step in moving forward is to engage a Consultant to develop some preliminary concepts for the facility and address the permitting issues associated with the site. I received proposals from two firms for this work. RASmith National's proposal addressed all of the issues requested. Also they have the appropriate experience and staff to address potential permitting issues that may arise



MEMO

Office of the Village
Engineer/Building Inspection
Michael Spence, P.E., LEED® A

It is for these reasons I am recommending that a Contract for this work be executed with RASmith National for this work.

The abbreviated scope of work includes:

Concept Development: Prepare site layouts and a preliminary plan and meet with the DNR and the ACOE to identify issues critical to permitting.

Hydraulic Analysis: Utilizing floodplain data evaluate and model the stream channel for possible relocation or crossing.

Waterway and Wetland Permitting: Prepare a conceptual plan based on the hydraulic analysis or if the decision is made to relocate the stream prepare a stream restoration plan, cross-sections and a corridor restoration plan.

The fee for these services is \$14,900.

I recommend the approval of this contract (Attachment B) with RASmith National to complete this work.



Village of Pleasant Prairie

The proposed WI DOT Park and Ride Lot location is shown as a red star on the above map. The proposed Lot would be located less than 1.4 miles east of IH 94, just north of STH 165. Travel time from proposed Park and Ride Lot to IH 94 is about 3 minutes. The RecPlex is located across the street from the proposed Park and Ride Lot. The Park is well lighted and security cameras are provided in the Park.

2/4/11

October 27, 2011

Mr. Michael Spence, PE, LEED AP
Village of Pleasant Prairie
8600 Green Bay Road
Pleasant Prairie, WI 53158

Re: Proposal for Professional Services
RecPlex Park & Ride Lot Permitting

Dear Mr. Spence:

Thank you for this opportunity to provide a quotation for professional services. The contents of this proposal letter spell out the Scope of Services to be provided, the Services Not Included, the proposed Completion Schedule, the Professional Fees, and the Assumptions and Conditions under which this proposal is being made.

I. PROJECT NAME: RecPlex Park & Ride Lot

II. DESCRIPTION OF SERVICES TO BE PERFORMED:

It is our understanding that the Village desires to construct a parking lot for commuter use in the southeast corner of the RexPlex property. In addition, a commercial retail site is desired in the vicinity of the proposed parking lot. The site contains a tributary to the Des Plaines River, identified as the Lower Pleasant Prairie Ditch and riparian wetlands. The Village prefers a site layout that would involve relocating the stream to the east side of the site, adjacent to the railroad. This layout would avoid the need for stream crossings. If the stream is not relocated, at least one crossing would be necessary to access the site. A temporary stream crossing and access to the site from the existing RecPlex roadway was just removed.

Relocating the stream would require an individual Chapter 30 permit from the WDNR, since more than 500 feet of stream would be affected. In addition, the wetland impacts associated with stream relocation would require approval of the U.S. Army Corps of Engineers (ACOE). Any encroachment by proposed development into wetland areas would also require approval of the ACOE and WDNR.

If the stream is not relocated, the proposed crossing(s) would be permitted as public roadway crossings under Chapter Trans 207 of the Wisconsin Administrative Code rather than a Chapter 30 permit. Under this code, the Wisconsin Department of Natural Resources (WDNR) has 30 days to review and comment on a Conceptual Plan. The requirements for a Conceptual Plan are specified in the code and require minimizing the alteration of critical features of aquatic habitats. Wetland impacts associated with stream crossings would require approval of the ACOE and the WDNR. Any encroachment of the parking lot into wetland areas beyond the stream crossings would also require approval of the ACOE and WDNR.

Stream crossings or relocation would also need to comply with the Village floodplain regulations, since there is regulatory floodplain along the stream identified as Tributary 5 to the Des Plaines River. The proposed parking lot would also need stormwater runoff best management practices.

We propose a phased approach that will define the proposed project sufficiently to determine what permit conditions may be anticipated. If these conditions are acceptable to the Village, we would proceed with more detailed analysis to refine the project and prepare permit applications.

Deliver excellence, vision, and responsive service to our clients.

R.A. Smith National, Inc. proposes to provide the following services to assist the Village with development of a park & ride lot at the RecPlex.

Concept Development

1. Based on initial discussions, regulatory requirements, and using available information, RASN will prepare alternative site layouts for the park & ride lot, stream relocation, stream crossing(s), stormwater management facilities, and a commercial retail establishment.
2. We will meet with Village staff to review the alternative layouts, discuss permitting issues, and identify other possibilities.
3. Based on outcomes of the meeting with Village staff, we will prepare a Preliminary Plan to be used in discussions with regulatory agencies. The Preliminary Plan will be based on available floodplain and wetland boundaries, and 2-foot contour topographic data.
4. We will arrange and attend a meeting with WDNR and ACOE staff to discuss the Preliminary Plan and identify issues critical to issuance of permits.
5. Following the meeting, we will summarize the discussion of the permitting requirements and identify possible changes or additional items for consideration by the Village.
6. Revise the Preliminary Plan based on Village direction following the meeting with WDNR and ACOE staff.

Hydraulic Analysis

7. Obtain the regulatory floodplain data from the Southeastern Wisconsin Regional Planning Commission (SEWRPC).
8. Convert the HEC-2 data to HEC-RAS format and verify that the model duplicates the regulatory floodplain elevations.
9. Based on the Preliminary Plan, evaluate either a new stream channel/floodplain design or alternative size bridge structures. Determine the configurations needed to avoid increases in water surface elevations.
10. Coordinate with the Village on the hydraulic design of the relocated stream or bridge crossing(s) to be used in the permit applications.
11. Summarize the hydraulic analysis in a report suitable for submittal to and review by the Village in accordance with the floodplain zoning ordinance.

Waterway and Wetland Permitting

12. If the stream is not proposed to be relocated, prepare a “conceptual plan” meeting the requirements of Trans 207 based on the preliminary plan and the hydraulic analysis. Submit the plan to WDNR for review.
13. If the stream is proposed to be relocated, prepare a stream restoration plan, typical stream channel/floodplain cross sections, and a conceptual riparian corridor restoration plan.

14. Prepare an alternatives analysis for wetland impacts consistent with the ACOE requirements and Wisconsin Administrative Code NR 103.
15. Prepare a joint permit application and submit to the ACOE and WDNR. Coordinate with the agencies during their review of the applications.

III. COMPLETION SCHEDULE:

We anticipate that the above tasks will be completed within 12 weeks of authorization.

IV. PROFESSIONAL FEES:

The above-described services will be provided for on a time and expense basis. We estimate our fee for each phase to be as follows:

Concept development	\$5,400
Hydraulic Analysis	\$3,600
Wetland & Waterway Permitting	\$5,900

Usual and customary expenses such as mileage, postage, delivery, printing, telephone charges and applicable taxes will be invoiced at cost. We will bill you monthly with an itemized statement for the time and expenses incurred on the project.

V. ASSUMPTIONS AND CONDITIONS:

Our estimated fees are based on the following set of assumptions and conditions. Deviations from these may result in additional fees:

- A. Preparation of construction drawings is not included. However, the permitting agencies may require more detailed design construction drawings, which would necessitate additional services for design survey of the site and detailed design of the stream relocation and site grading.
- B. The wetland boundary has been delineated and accepted by the WDNR and ACOE. No additional wetland investigations are anticipated to be needed.
- C. The regulatory floodplain is based on a hydraulic analysis by the SEWRPC. We will obtain and use the SEWRPC data for the proposed stream hydraulic analysis.
- D. While soil borings are not included, we recommend that the Village undertake a geotechnical investigation of the site. We assume no responsibility for any problems associated with undetermined soil conditions.
- E. The hourly rates shown on the Standard Hourly Rate Schedule are subject to change on an annual basis.

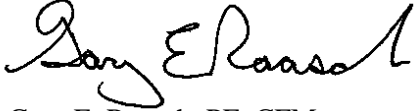
VI. SERVICES NOT INCLUDED:

Additional or extended services beyond those specifically described in the Scope of Services are not included as part of this project and, therefore, are not reflected in our estimate of fees. If requested, these services will be performed on an hourly, time-and-material basis according to the attached Standard Hourly Rate Schedule, unless other arrangements are agreed upon.

Mr. Michael Spence, PE, LEED AP
Page 4 / October 27, 2011

The attached Standard General Contract Terms for Professional Services are hereby made part of this agreement. If there are any questions concerning those, or the terms as presented, please contact us. To authorize R.A. Smith National, Inc. to proceed, please sign and return one original to our office.

Sincerely,
R.A. Smith National, Inc.

A handwritten signature in black ink, appearing to read "Gary E. Raasch". The signature is written in a cursive style with a large initial "G".

Gary E. Raasch, PE, CFM
Senior Water Resources Project Manager

Enclosures

\\rasmith.com\brookfield\Municipal\1110152\Contract\EP 111027 Spence.docx

STANDARD GENERAL CONTRACT TERMS FOR PROFESSIONAL SERVICES

1. All of the work described herein shall be completed in accordance with generally and currently accepted engineering and surveying principals and practices.

2. Unless otherwise specifically included in the proposal, PROFESSIONAL'S scope of work shall not include geotechnical or environmental audits for the identification of hazardous wastes, wetlands, floodplains or any other structural or environmental qualities of land or air. It is understood that the Scope and the Completion Schedule defined in the Proposal are based on the information provided by the CLIENT. Verification of the accuracy and completeness of any information provided by others is beyond the scope of this agreement. Therefore, PROFESSIONAL cannot be held responsible for any design or construction problems resulting from the use of this information.

3. PROFESSIONAL strongly recommends that a geotechnical ENGINEER be engaged in the preliminary phases of the work to conduct field investigations, and analysis and prepare a report on the soils conditions.

4. PROFESSIONAL shall not be responsible for the means, methods, techniques, sequences or procedures of construction selected by the Contractor or CLIENT, or the safety precautions and programs incident to the work of the Contractor, nor shall he be responsible for the failure of the Contractor to perform the construction work in accordance with the Contract Documents.

5. All original papers, electronic files, and documents, and copies thereof, produced as a result of this contract shall remain the property of the PROFESSIONAL.

6. In the event all or any portion of the work prepared or partially prepared by the PROFESSIONAL is suspended, abandoned, or terminated, the CLIENT shall pay the PROFESSIONAL all fees, charges and expenses incurred to date. Professional may suspend or terminate this Agreement upon seven (7) days written notice if the CLIENT fails to substantially perform in accordance with this Agreement. Failure to make payments in accordance herewith shall constitute substantial nonperformance.

7. PROFESSIONAL cannot be held responsible for project schedule delays caused by weather, violence, acts of God, and public agencies or private businesses over which it has no control. PROFESSIONAL shall act only as an advisor in all governmental relations. Such delays as caused by said occurrences, if not solely the result of PROFESSIONAL'S failure to meet submittal deadlines, may result in adjustments to said schedules and estimates/fees.

8. All electronic files transferred to CLIENT or his DESIGNEE by PROFESSIONAL are provided solely for the convenience of the CLIENT and are warranted only to the extent that they conform to the original document(s) produced by PROFESSIONAL. All electronic file(s) are transmitted in trust for the sole use of the CLIENT and his DESIGNEE and acceptance constitutes assumption of responsibility for its use and safekeeping. Any use by third parties shall be at the sole risk of the CLIENT. Any alterations to or tampering with the files shall constitute the agreement of the CLIENT to release, defend and hold harmless PROFESSIONAL from all claims and causes of action by said CLIENT and third parties.

9. Payment for invoices is due upon receipt; amounts outstanding after 30 days from the date of invoice will be considered delinquent and subject to a service charge at the rate of 1% compounded monthly. Invoices will usually be sent monthly for work performed during the previous month. CLIENT understands, and agrees to pay for all services rendered regardless of CLIENT'S ability or inability to proceed with the project for any reason, gain governmental approvals or permits, or secure financing for the project. The CLIENT shall provide PROFESSIONAL with a clear, written statement within twenty (20) days of the date of the invoice of any objections to the invoice. Failure to provide such a written statement shall constitute acceptance of the invoice as submitted. PROFESSIONAL reserves the right to immediately suspend work and/or terminate this agreement due to lack of timely payment of uncontested invoices by CLIENT.

The CLIENT further agrees to pay PROFESSIONAL any and all expenses incurred in recovering any delinquent amounts due, including attorney's fees and court costs.

10. The CLIENT agrees to limit PROFESSIONAL, by its agents or employees, total liability to the CLIENT and to all Construction Contractors and Subcontractors on the Project, due to PROFESSIONAL'S professional negligent acts, errors, omissions, strict liability, breach of contract, or breach of warranty and for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this Agreement from any cause or causes, such that the total aggregate liability of PROFESSIONAL to those named shall not exceed the percentage share that PROFESSIONAL'S negligence bears to the total negligence of all negligent entities and individuals, and shall not exceed Fifty

Thousand Dollars (\$50,000.00) or the total fee for services rendered under this Agreement, whichever is less.

11. Both parties agree that all disputes, including, but not limited to errors, liability, claims for services and fees, expenses, losses, etc., shall, at the sole and exclusive option of PROFESSIONAL, be submitted for non-binding mediation, a prerequisite to further legal proceedings. PROFESSIONAL shall have the sole and exclusive right to choose the mediator. Any fees and/or expenses charged by the mediator shall be shared equally between PROFESSIONAL and CLIENT.

12. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the PROFESSIONAL. The PROFESSIONAL'S services under this Agreement are being performed solely for the CLIENT'S benefit, and no other entity shall have any claim against the PROFESSIONAL because of this Agreement or the performance or nonperformance of services hereunder. The CLIENT agrees to include a provision in all contracts with contractors and other entities involved in this project to carry out the intent of this paragraph.

13. AS REQUIRED BY THE WISCONSIN LIEN LAW, PROFESSIONAL HEREBY NOTIFIES CLIENT THAT PERSONS OR COMPANIES FURNISHING LABOR FOR ENGINEERING OR SURVEYING FOR THE CONSTRUCTION ON OWNER'S LAND, MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDING IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED, ARE THOSE WHO GIVE THE CLIENT NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, CLIENT PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE SURVEYING OR ENGINEERING SERVICES, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE OWNER AND MORTGAGE LENDER, IF ANY. PROFESSIONAL AGREES TO COOPERATE WITH THE CLIENT AND THE CLIENT'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID, IF APPLICABLE.

R.A. Smith National, Inc.
16745 West Bluemound Road, Suite 200
Brookfield, WI 53005
Gary E. Raasch, PE, CFM
Senior Water Resources Project Manager

By: [Signature of Gary E. Raasch]

Date: October 27, 2011

PROJECT: RecPlex Park & Ride Lot Permitting

The above and foregoing proposal is hereby accepted and PROFESSIONAL is authorized to proceed with the work.

Village of Pleasant Prairie
8600 Green Bay Road
Pleasant Prairie, WI 53158

By: _____

Printed Name: _____

CLIENT and R.A. Smith National, Inc. agree that digital and electronically reproduced signatures such as by facsimile transmission or email are valid for execution or amendment of this Agreement and that electronic transmission/facsimile is an authorized form of notice to proceed.

Title: _____ Date: _____

RELOCATION ORDER

Condemning Authority: Village of Pleasant Prairie
County: Kenosha
Project: South Kenosha Storm Sewer Improvements

WHEREAS, the Village of Pleasant Prairie has received a Community Development Block Grant from the Department of Commerce for storm water flooding mitigation in the South Kenosha area, in the vicinity of 24th and 26th Avenues between 90th Street south to Springbrook Road; and

WHEREAS, the acquisition of storm sewer easements and temporary construction easements are necessary for the above referenced project;

NOW, THEREFORE, the Village Board of Trustees hereby orders, pursuant to Section 32.05(1)(a), Wisconsin Statutes as follows:

- 1. That the project termini are those depicted on the maps, which are attached hereto as Exhibit A and incorporated herein by reference; the project acquisition area(s) to be acquired are graphically depicted on the attached map for storm sewer easement acquisition by the Village for the purposes of storm sewer improvements in the South Kenosha vicinity of 24th and 26th Avenues between 90th Street south to Springbrook Road pursuant to the provisions of Section 32.05(1)(a) of the Wisconsin Statutes; and
2. Those parcels shown on the attached maps are laid out and established by recorded documents.

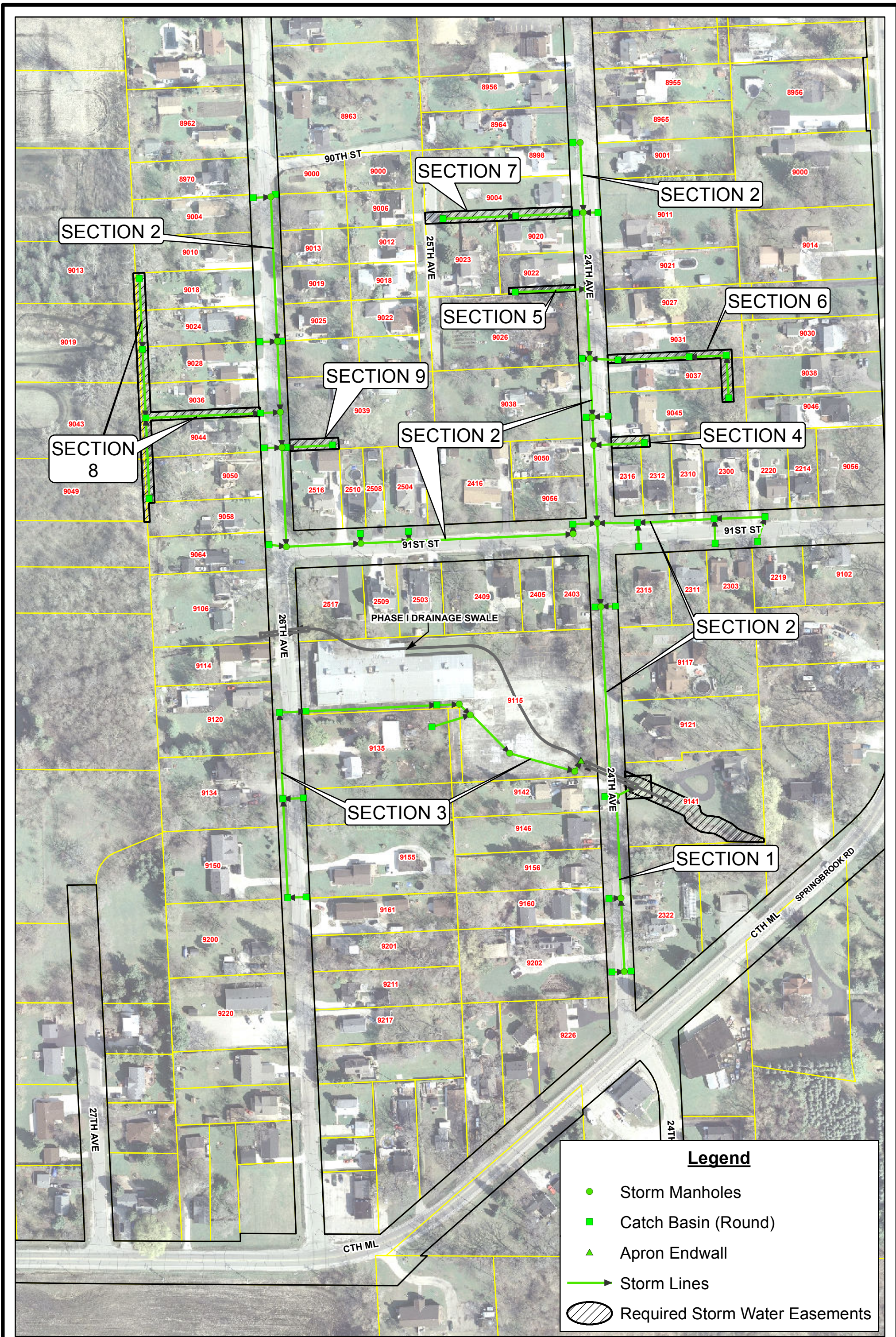
DATED, this 7th day of November, 2011, authorized by the Village Board of Trustees of the Village of Pleasant Prairie.

VILLAGE OF PLEASANT PRAIRIE

By John P. Steinbrink, President

Countersigned:

Jane M. Romanowski, Clerk



Legend

- Storm Manholes
- Catch Basin (Round)
- ▲ Apron Endwall
- ▶ Storm Lines
- Required Storm Water Easements

This Crispell-Snyder, Inc. GIS map contains information including but not limited to Kenosha County. This data is subject to constant change. Crispell-Snyder, Inc. makes no warranties or guarantees, either expressed or implied, as to the accuracy or correctness of this data, nor accepts any liability arising from any incorrect, incomplete or misleading information contained therein.



**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0125
PART OF LOTS 18 AND 19, BROOKSIDE GARDENS SUBDIVISION
BEN & KELLEY PRICKETT
9141 24TH AVENUE
KENOSHA, WISCONSIN 53143**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A 45-foot wide permanent limited easement for drainage purposes, being a part of Lot 18 of Brookside Gardens Subdivision and located in the Southeast 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

The north 40 feet of the west 45 feet of said Lot 18.

The above-described permanent easement contains 1,800 square feet (0.041 acres) of land more or less.

ALSO

A 30-foot wide permanent limited easement for drainage purposes, being a part of Lot 18 and Lot 19 of Brookside Gardens Subdivision and located in the Southeast 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, the centerline of which is described as follows:

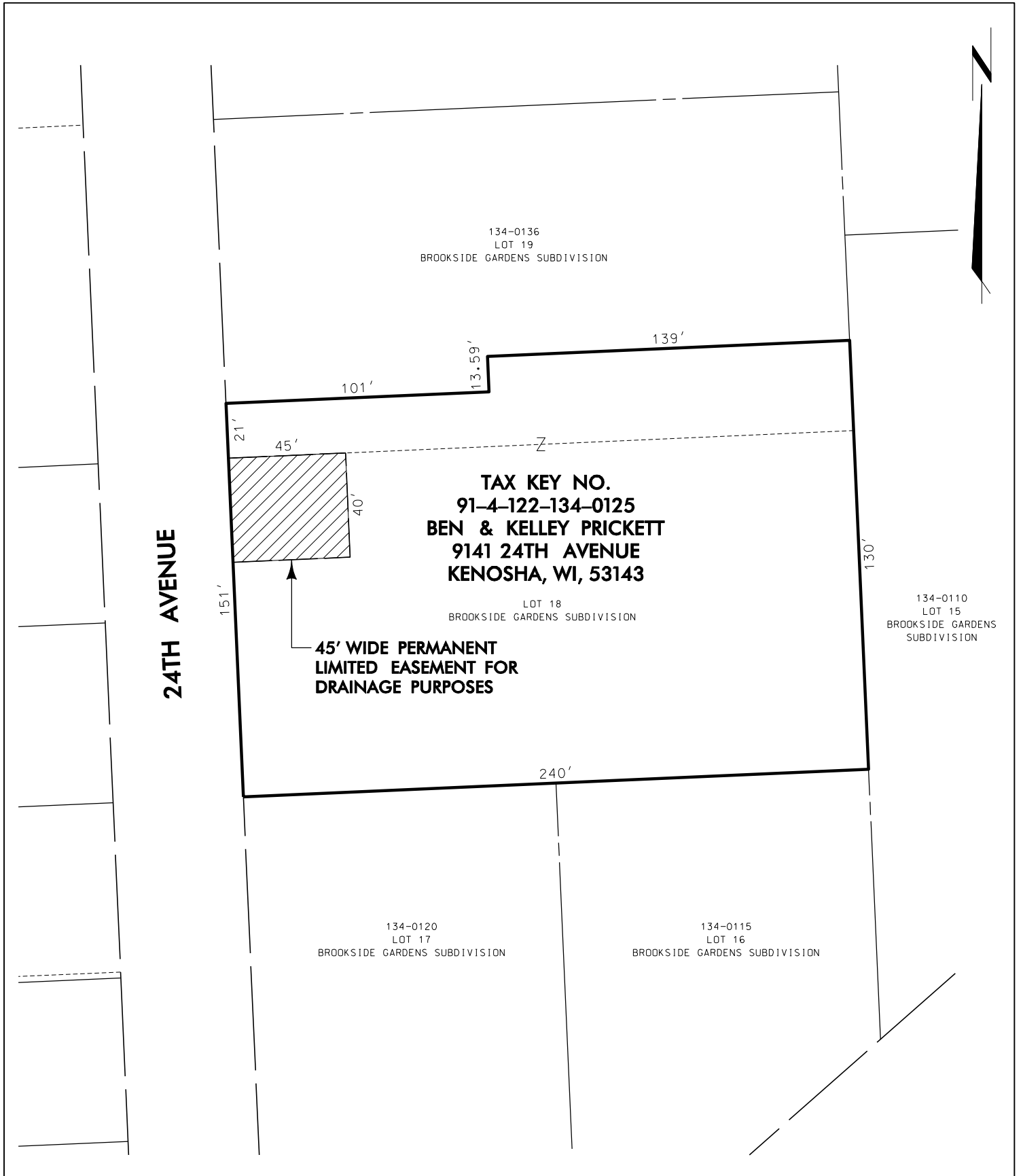
Commencing at the northwest corner of said Lot 18; thence South 02°32'00" East along the east right-of-way line of 24th Avenue, 10.5 feet, more or less, to the centerline of an unnamed tributary to Barnes Creek and the point of beginning; thence Southeasterly along the centerline of said unnamed tributary, 252 feet, more or less, to the south line of grantor's property and the point of ending.

The above-described permanent easement contains 7,521 square feet (0.173 acres) of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement areas during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

REVISION/PLOT DATE Exhibit PLE.Prickett.dgn 110211 KRJ



SOUTH KENOSHA AREA STORMWATER PROJECT | PLE | PRICKETT R10-0007-104

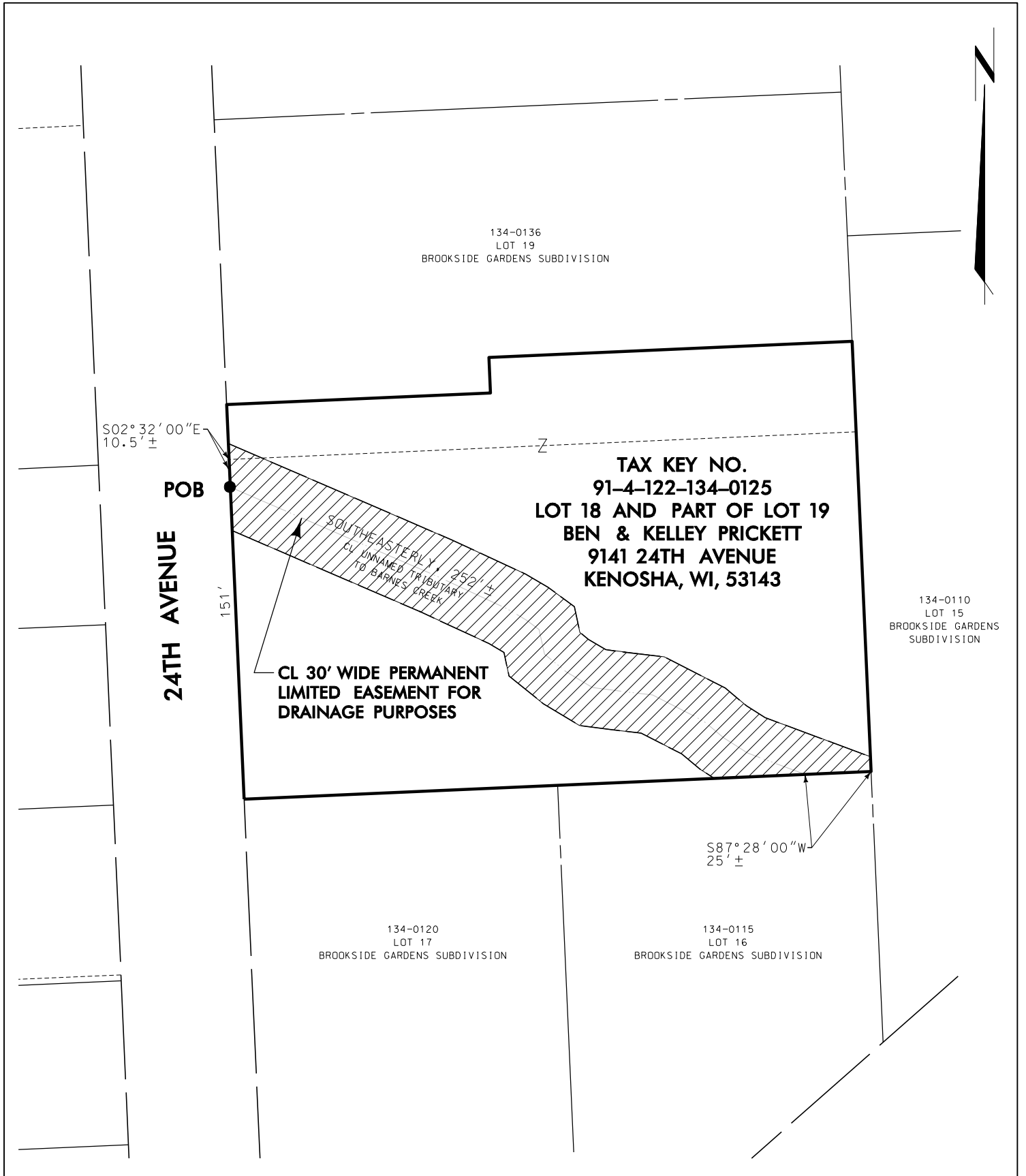


LOCATION: **VILLAGE OF PLEASANT PRAIRIE**
KENOSHA COUNTY, WISCONSIN

SCALE: **1" = 50'** DATE: **NOVEMBER 2, 2011**

DRAWN BY: **M. RUBENDALL**

REVISION/PLOT DATE Exhibit PLE Swale Prickett.dgn 110211 KR



SOUTH KENOSHA AREA STORMWATER PROJECT | PLE | PRICKETT R10-0007-104



LOCATION: **VILLAGE OF PLEASANT PRAIRIE**
KENOSHA COUNTY, WISCONSIN

SCALE: **1" = 50'** DATE: **NOVEMBER 2, 2011**

DRAWN BY: **M. RUBENDALL**

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0610
PART OF LOT 78, BROOKSIDE GARDENS SUBDIVISION
DARRICK J. & KATHRYN A. BEAN
9036 26TH AVENUE
KENOSHA, WI 53143**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A permanent limited easement for drainage purposes, being a part of Lot 78 of Brookside Gardens Subdivision and located in the Northeast 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

The south 15 feet of the north 1/2 of said Lot 78 and the west 10 feet of the north 50 feet of the north 1/2 of said Lot 78.

The above-described permanent easement contains 3,546 square feet (0.081) acres of land more or less.

ALSO

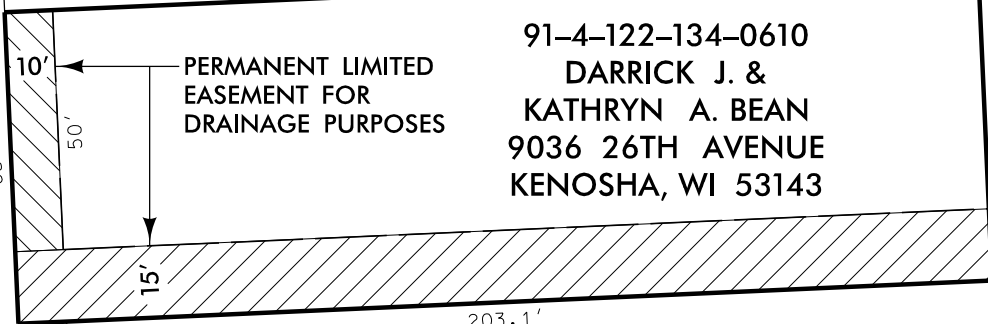
Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

BROOKSIDE GARDENS SUBDIVISION

134-0600

134-0605

91-4-122-134-0610
DARRICK J. &
KATHRYN A. BEAN
9036 26TH AVENUE
KENOSHA, WI 53143



134-0615

134-0620

26TH AVENUE



REVISION/PLOT DATE Exhibit PLE_Bean.dgn 110211 KR

S. KENOSHA AREA STORM SEWER PHASE 2 | BEAN | PLE

R10-0007-104



LOCATION: VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN

SCALE: 1" = 40' DATE: NOVEMBER 2, 2011

DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0815
PART OF LOT 6, SPRING BROOK SUBDIVISION
JOHN E. & RITA J. DICKMAN
9049 29TH AVENUE
KENOSHA, WI 53143-6601**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A 10-foot wide permanent limited easement for drainage purposes, being a part of Lot 6 of Spring Brook Subdivision and located in the Northwest 1/4 and Southwest 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

The east 10 feet of the north 110 feet of said Lot 6.

The above-described permanent easement contains 1,100 square feet (0.025) acres of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

REVISION/PLOT DATE Exhibit PLE Dickman.dgn 110211 KR

SPRING BROOK SUBDIVISION

134-0810

29TH AVENUE

91-4-122-134-0815
JOHN E. & RITA J. DICKMAN
9049 29TH AVENUE
KENOSHA, WI 53143-6601

10' WIDE PERMANENT LIMITED EASEMENT FOR DRAINAGE PURPOSES

792.675'

110'

BROOKSIDE GARDENS SUBDIVISION

134-0817

S. KENOSHA AREA STORM SEWER PHASE 2 | DICKMAN | PLE R10-0007-104



LOCATION: VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN

SCALE: 1" = 40' DATE: NOVEMBER 2, 2011

DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0800
PART OF LOT 4, SPRING BROOK SUBDIVISION
EUGENE F. & PATRICIA E. DOYLE
9013 29TH AVENUE
KENOSHA, WI 53143-6601**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A 10-foot wide permanent limited easement for drainage purposes, being a part of Lot 4 of Spring Brook Subdivision and located in the Northwest 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

The east 10 feet of the south 54 feet of said Lot 4.

The above-described permanent easement contains 540 square feet (0.012) acres of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

REVISION/PLOT DATE Exhibit PLE Doyle.dgn 110211 KR0

SPRING BROOK SUBDIVISION

134-0795

29TH AVENUE

91-4-122-134-0800
EUGENE F. & PATRICIA E. DOYLE
9013 29TH AVNUEE
KENOSHA, WI 53143-6601

10' WIDE PERMANENT LIMITED EASEMENT FOR DRAINAGE PURPOSES

54'

792.675'

134-0805

BROOKSIDE GARDENS SUBDIVISION



S. KENOSHA AREA STORM SEWER PHASE 2 | DOYLE | PLE

R10-0007-104



LOCATION: VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN

SCALE: 1" = 40' DATE: NOVEMBER 2, 2011

DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0810
PART OF LOT 5, SPRING BROOK SUBDIVISION
GREG EIDSOR
9043 29TH AVENUE
KENOSHA, WI 53143-6601**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A 10-foot wide permanent limited easement for drainage purposes, being a part of Lot 5 of Spring Brook Subdivision and located in the Northwest 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

The east 10 feet of the south 1/2 of said Lot 5.

The above-described permanent easement contains 1,375 square feet (0.032) acres of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

SPRING BROOK SUBDIVISION

134-0805

29TH AVENUE

91-4-122-134-0810
GREG EIDSOR
9043 29TH AVENUE
KENOSHA, WI 53143-6601

10' WIDE PERMANENT
LIMITED EASEMENT FOR
DRAINAGE PURPOSES

792.675'

137'-5"

134-0815

BROOKSIDE GARDENS SUBDIVISION



REVISION/PLOT DATE Exhibit PLE Eidsor.dgn 110211 KR

S. KENOSHA AREA STORM SEWER PHASE 2 | EIDSOR | PLE

R10-0007-104



LOCATION: VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN

SCALE: 1" = 40' DATE: NOVEMBER 2, 2011

DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0294
PART OF LOT 2-A, CERTIFIED SURVEY MAP NO. 2301
RAFAEL & VASILIA ESCOBEDO
9022 24TH AVENUE
KENOSHA, WI 53143**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

An 11-foot wide permanent limited easement for drainage purposes, being a part of Lot 2-A of Certified Survey Map No. 2301 and located in the Northeast 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

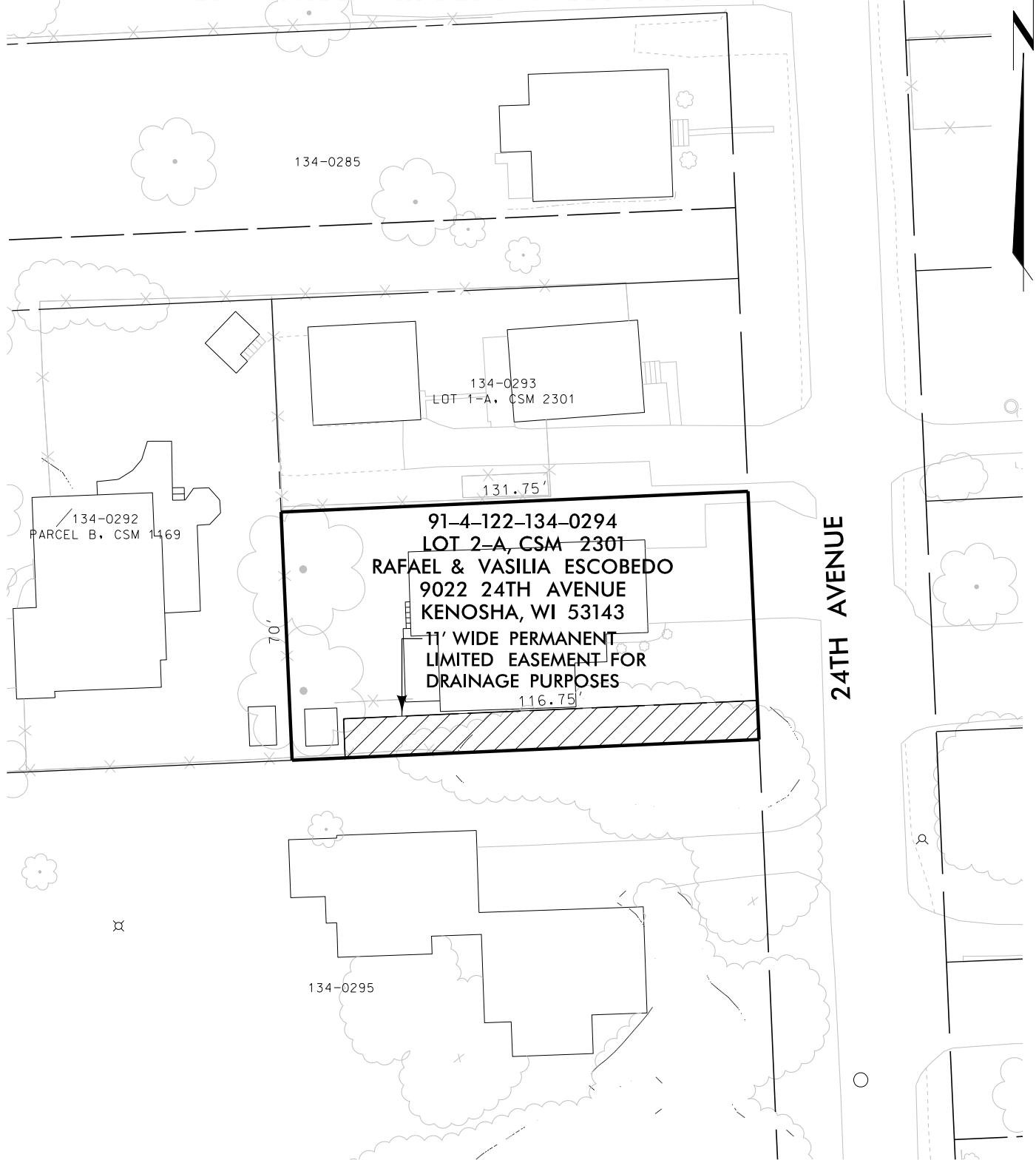
The south 11 feet of the east 116.75 feet of said Lot 2-A.

The above-described permanent easement contains 1,284 square feet (0.029) acres of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

BROOKSIDE GARDENS SUBDIVISION



REVISION/PLOT DATE Exhibit PLE Escobedo.dgn 110211 KR.D

S. KENOSHA AREA STORM SEWER PHASE 2 | ESCOBEDO | PLE R10-0007-104



LOCATION: VILLAGE OF PLEASANT PRAIRIE
 KENOSHA COUNTY, WISCONSIN
 SCALE: 1" = 40' DATE: NOVEMBER 2, 2011
 DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0285
PART OF LOT 37, BROOKSIDE GARDENS SUBDIVISION
LISA GODFREY
P.O. BOX 202
WILMETTE, IL 60091**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A 20-foot wide permanent limited easement for drainage purposes, being a part of Lot 37 of Brookside Gardens Subdivision and located in the Northeast 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

The south 20 feet of said Lot 37.

The above-described permanent easement contains 5,150 square feet (0.118) acres of land more or less.

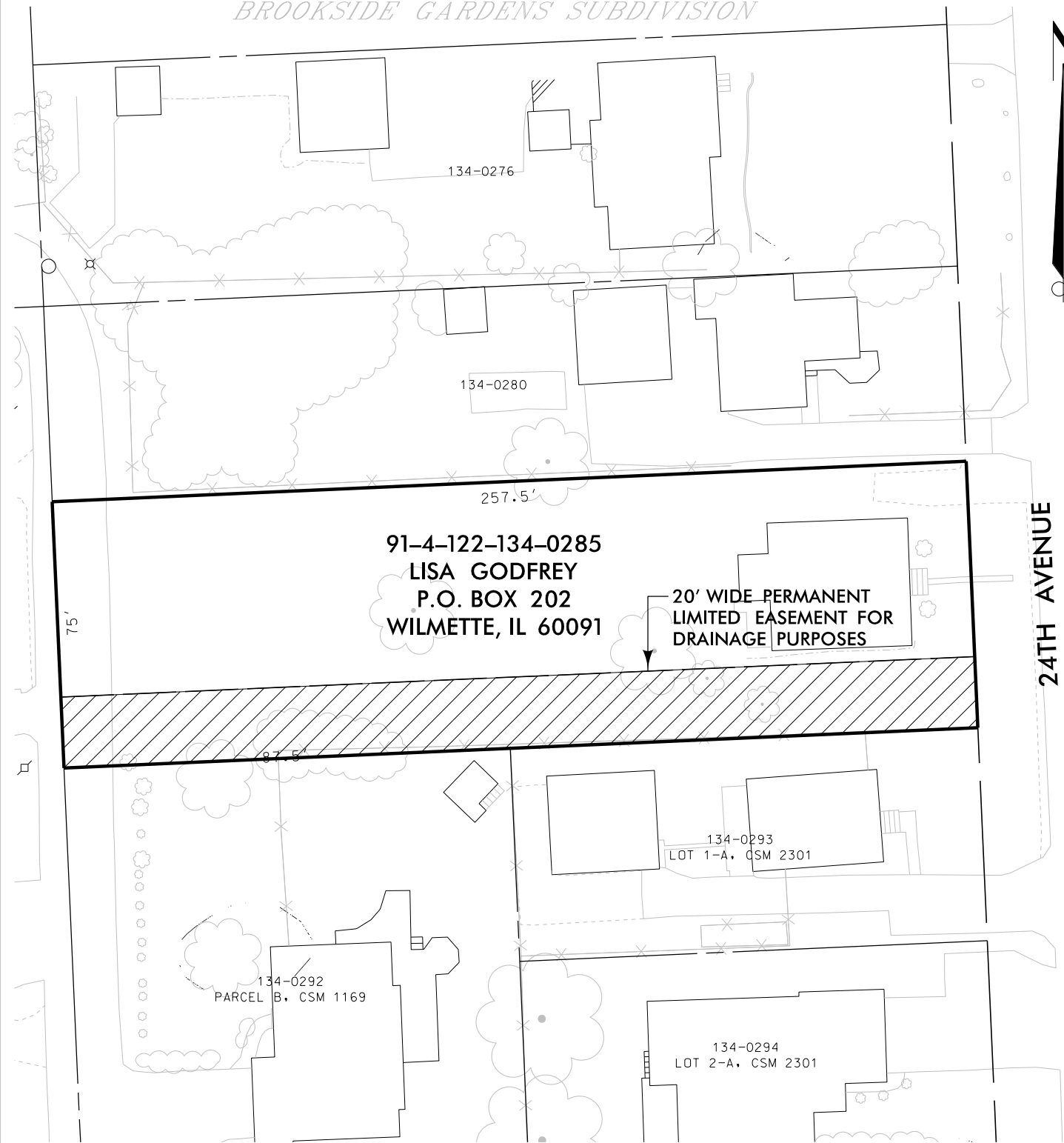
ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

BROOKSIDE GARDENS SUBDIVISION



REVISION/PLOT DATE Exhibit PLE Godfrey.dgn 110211 KR D



S. KENOSHA AREA STORM SEWER PHASE 2 | GODFREY | PLE | R10-0007-104



LOCATION: VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN

SCALE: 1" = 40' DATE: NOVEMBER 2, 2011

DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0480
PART OF LOT 61, BROOKSIDE GARDENS SUBDIVISION
JAMIE P. GOROSKI
9039 26TH AVENUE
KENOSHA, WI 53143**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A 20-foot wide permanent limited easement for drainage purposes, being a part of Lot 61 of Brookside Gardens Subdivision and located in the Northeast 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

The south 20 feet of the west 87.5 feet of said Lot 61.

The above-described permanent easement contains 1,750 square feet (0.040) acres of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

BROOKSIDE GARDENS SUBDIVISION

REVISION/PLOT DATE Exhibit PLE_Goroski.dgn 110211 KR

26TH AVENUE



S. KENOSHA AREA STORM SEWER PHASE 2 | GOROSKI | PLE

R10-0007-104



LOCATION: VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN

SCALE: 1" = 40' DATE: NOVEMBER 2, 2011

DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0165
PART OF LOT 22, BROOKSIDE GARDENS SUBDIVISION
SHERRY L. & DANIEL E. HAMMACK
2316 91ST STREET
KENOSHA, WI 53143-6621**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A 20-foot wide permanent limited easement for drainage purposes, being a part of Lot 22 of Brookside Gardens Subdivision and located in the Northeast 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

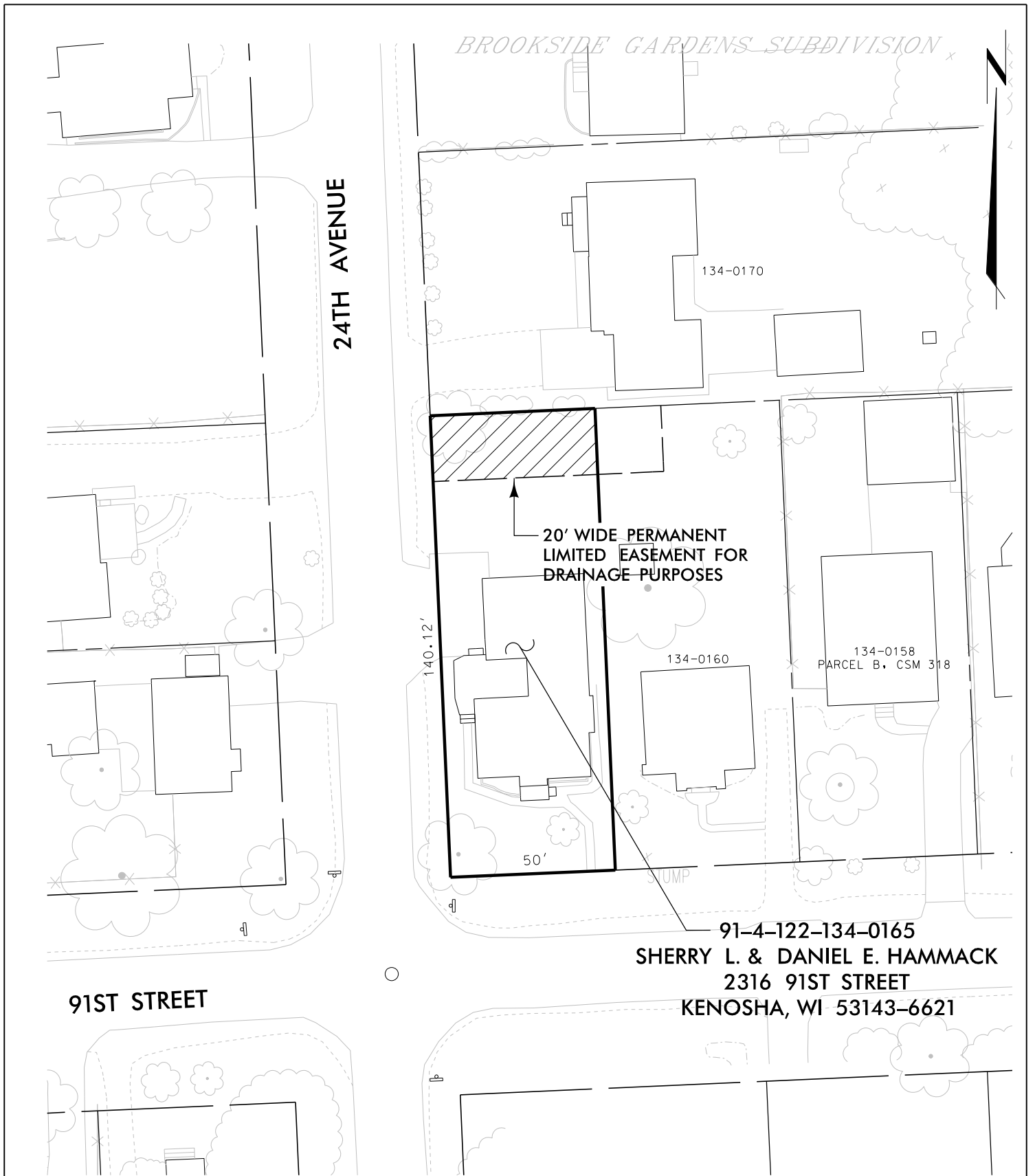
The north 20 feet of the west 50 feet of said Lot 22.

The above-described permanent easement contains 1,000 square feet (0.023) acres of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

REVISION/PLOT DATE Exhibit PLE_Hammack.dgn 110211 KR



S. KENOSHA AREA STORM SEWER PHASE 2 | HAMMACK | PLE R10-0007-104



LOCATION: VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN
SCALE: 1" = 40' DATE: NOVEMBER 2, 2011
DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0170
PART OF LOT 23, BROOKSIDE GARDENS SUBDIVISION
TERRY L. & EVA M. HAWKINS
9045 24TH AVENUE
KENOSHA, WI 53143-7307**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A 20-foot wide permanent limited easement for drainage purposes, being a part of Lot 23 of Brookside Gardens Subdivision and located in the Northeast 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

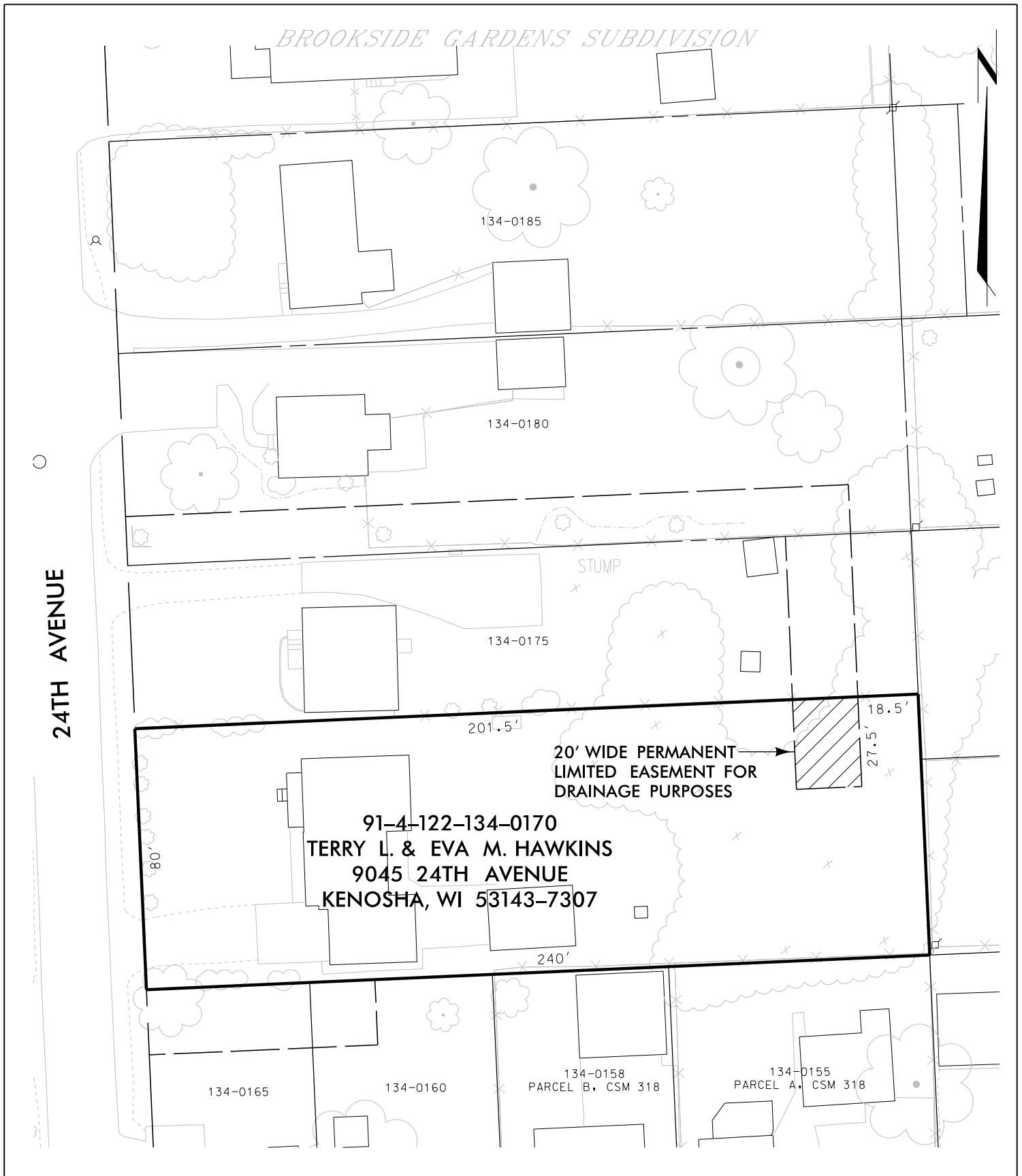
The west 20 feet of the east 38.5 feet of the north 27.5 feet of the south 80 feet of said Lot 23.

The above-described permanent easement contains 550 square feet (0.013) acres of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

REVISION/PLOT DATE Exhibit PLE Hawkins.dgn 110211 KR



S. KENOSHA AREA STORM SEWER PHASE 2 | HAWKINS | PLE

R10-0007-104



LOCATION: VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN

SCALE: 1" = 40' DATE: NOVEMBER 2, 2011

DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0175
PART OF LOT 23, BROOKSIDE GARDENS SUBDIVISION
JULIE J. JUNKERMAN
9037 24TH AVENUE
KENOSHA, WI 53143**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A 20-foot wide permanent limited easement for drainage purposes, being a part of Lot 23 of Brookside Gardens Subdivision and located in the Northeast 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

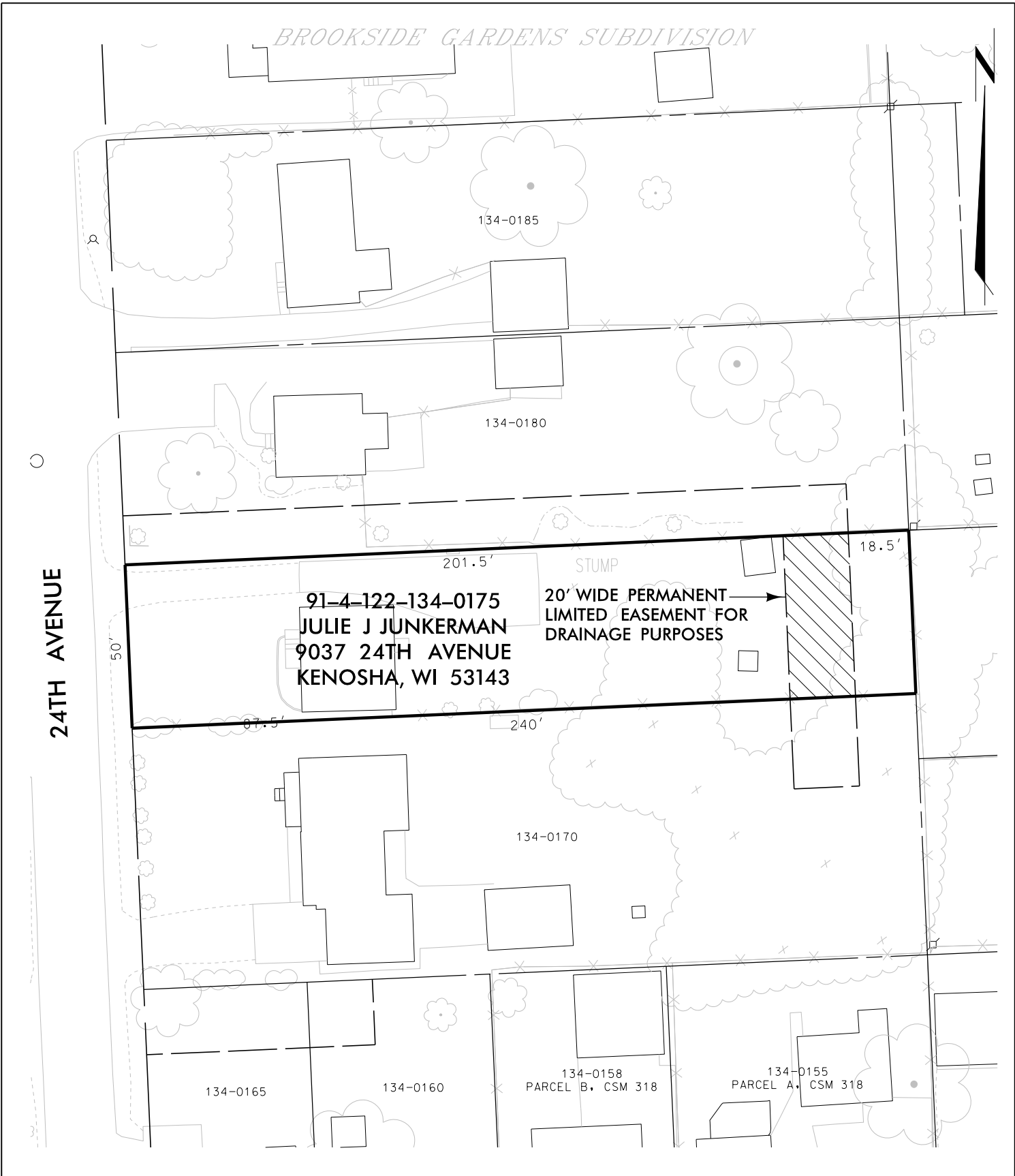
The west 20 feet of the east 38.5 feet of the north 50 feet of said Lot 23.

The above-described permanent easement contains 1,000 square feet (0.023) acres of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

REVISION/PLOT DATE Exhibit PLE Junkerman.dgn 110211 KR



S. KENOSHA AREA STORM SEWER PHASE 2 | JUNKERMAN | PLE R10-0007-104



LOCATION: VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN

SCALE: 1" = 40' DATE: NOVEMBER 2, 2011

DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0615
PART OF LOT 78, BROOKSIDE GARDENS SUBDIVISION
SUE R. KRISTON
9044 26TH AVENUE
KENOSHA, WI 53143-6614**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A 10-foot wide permanent limited easement for drainage purposes, being a part of Lot 78 of Brookside Gardens Subdivision and located in the Northeast 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

The west 10 feet of the south 1/2 of said Lot 78.

The above-described permanent easement contains 650 square feet (0.015) acres of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

BROOKSIDE GARDENS SUBDIVISION

134-0605

134-0610

91-4-122-134-0615
SUE R. KRISTON
9044 26TH AVE
KENOSHA, WI 53143-6614

203.1'

134-0620

10' WIDE PERMANENT
LIMITED EASEMENT FOR
DRAINAGE PURPOSES

65'

26TH AVENUE



REVISION/PLOT DATE Exhibit PLE_Kriston.dgn 110211 KR

S. KENOSHA AREA STORM SEWER PHASE 2 | KRISTON | PLE

R10-0007-104



Lake Geneva (262)348-5600 Madison (608)244-6277 Milwaukee Regional (262)250-8000
Racine (262)554-8530 Fox Valley (715)752-4620

LOCATION: VILLAGE OF PLEASANT PRAIRIE

KENOSHA COUNTY, WISCONSIN

SCALE: 1" = 40'

DATE: NOVEMBER 2, 2011

DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0620
PART OF LOT 79, BROOKSIDE GARDENS SUBDIVISION
BRIAN & APRIL KVITEK
9050 26TH AVENUE
KENOSHA, WI 53143-6614**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A 10-foot wide permanent limited easement for drainage purposes, being a part of Lot 79 of Brookside Gardens Subdivision and located in the Northeast 1/4 and Southeast 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

The west 10 feet of the north 80.00 feet of said Lot 79.

The above-described permanent easement contains 800 square feet (0.018) acres of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

REVISION/PLOT DATE Exhibit PLE kvitek.dgn 110211 KR0

BROOKSIDE GARDENS SUBDIVISION

134-0610

134-0615

80'

10' WIDE PERMANENT LIMITED EASEMENT FOR DRAINAGE PURPOSES

91-4-122-134-0620
BRIAN & APRIL KVITEK
9050 26TH AVENUE
KENOSHA, WI 53143-6614

203.1'

134-0625

134-0630

26TH AVENUE

91ST STREET



S. KENOSHA AREA STORM SEWER PHASE 2 | KVITEK | PLE

R10-0007-104



CRISPELL-SNYDER, INC.
PROFESSIONAL CONSULTANTS

Lake Geneva (262)348-5600 Madison (608)244-6277 Milwaukee Regional (262)250-8000
Racine (262)554-8530 Fox Valley (715)752-4620

LOCATION: VILLAGE OF PLEASANT PRAIRIE

KENOSHA COUNTY, WISCONSIN

SCALE: 1" = 40'

DATE: NOVEMBER 2, 2011

DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0605
PART OF LOT 77, BROOKSIDE GARDENS SUBDIVISION
STEVEN G. & MARJORIE MCCORMICK
9028 26TH AVENUE
KENOSHA, WI 53143-6614**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A 10-foot wide permanent limited easement for drainage purposes, being a part of Lot 77 of Brookside Gardens Subdivision and located in the Northeast 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

The west 10 feet of the south 1/2 of said Lot 77.

The above-described permanent easement contains 650 square feet (0.015) acres of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

BROOKSIDE GARDENS SUBDIVISION

134-0595

134-0600

65'

91-4-122-134-0605
STEVEN G. & MARJORIE MCCORMICK
9028 26TH AVENUE
KENOSHA, WI 53143-6614

10' WIDE PERMANENT
LIMITED EASEMENT FOR
DRAINAGE PURPOSES

203.1'

134-0610

134-0615

26TH AVENUE



REVISION/PLOT DATE Exhibit PLE_McCormick.dgn 110211 KR0

S. KENOSHA AREA STORM SEWER PHASE 2 | MCCORMICK | PLE R10-0007-104



CRISPELL-SNYDER, INC.
PROFESSIONAL CONSULTANTS

Lake Geneva (262)348-5600 Madison (608)244-6277 Milwaukee Regional (262)250-8000
Racine (262)554-8530 Fox Valley (715)752-4620

LOCATION: VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN

SCALE: 1" = 40' DATE: NOVEMBER 2, 2011

DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0600
PART OF LOT 77, BROOKSIDE GARDENS SUBDIVISION
STEVEN G. & MARJORIE MCCORMICK
9024 26TH AVENUE
KENOSHA, WI 53143-6614**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A 10-foot wide permanent limited easement for drainage purposes, being a part of Lot 77 of Brookside Gardens Subdivision and located in the Northeast 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

The west 10 feet of the north 1/2 of said Lot 77.

The above-described permanent easement contains 650 square feet (0.015) acres of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

BROOKSIDE GARDENS SUBDIVISION

134-0590

134-0595

91-4-122-134-0600
STEVEN G. & MARJORIE MCCORMICK
9024 26TH AVENUE
KENOSHA, WI 53143-6614

10' WIDE PERMANENT
LIMITED EASEMENT FOR
DRAINAGE PURPOSES

203.1'

134-0605

134-0610

65'

26TH AVENUE



REVISION/PLOT DATE Exhibit PLE_McCormick(2).dgn 110211_KRD

S. KENOSHA AREA STORM SEWER PHASE 2 | MCCORMICK (2) | PLE R10-0007-104



Lake Geneva (262)348-5600 Madison (608)244-6277 Milwaukee Regional (262)250-8000
Racine (262)554-8530 Fox Valley (715)752-4620

LOCATION: VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN

SCALE: 1" = 40' DATE: NOVEMBER 2, 2011

DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0160
PART OF LOT 22, BROOKSIDE GARDENS SUBDIVISION
ARTHUR & MICHELLE MCKINLEY
2312 91ST STREET
KENOSHA, WI 53143-6621**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A 20-foot wide permanent limited easement for drainage purposes, being a part of Lot 22 of Brookside Gardens Subdivision and located in the Northeast 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

The north 20 feet of the east 20 feet of the west 70 feet of said Lot 22.

The above-described permanent easement contains 400 square feet (0.009) acres of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

REVISION/PLOT DATE Exhibit PLE_Mckinley.dgn 110211 KR

BROOKSIDE GARDENS SUBDIVISION

24TH AVENUE



20' WIDE PERMANENT LIMITED EASEMENT FOR DRAINAGE PURPOSES

91ST STREET

91-4-122-134-0160
ARTHUR & MICHELLE MCKINLEY
2312 91ST STREET
KENOSHA, WI 53143-6621

S. KENOSHA AREA STORM SEWER PHASE 2 | MCKINLEY | PLE R10-0007-104



LOCATION: VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN
SCALE: 1" = 40' DATE: NOVEMBER 2, 2011
DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0180
PART OF LOT 24, BROOKSIDE GARDENS SUBDIVISION
JEFFERY A. MICHAUD
9031 24TH AVENUE
KENOSHA, WI 53143-6653**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A 15-foot wide permanent limited easement for drainage purposes, being a part of Lot 24 of Brookside Gardens Subdivision and located in the Northeast 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

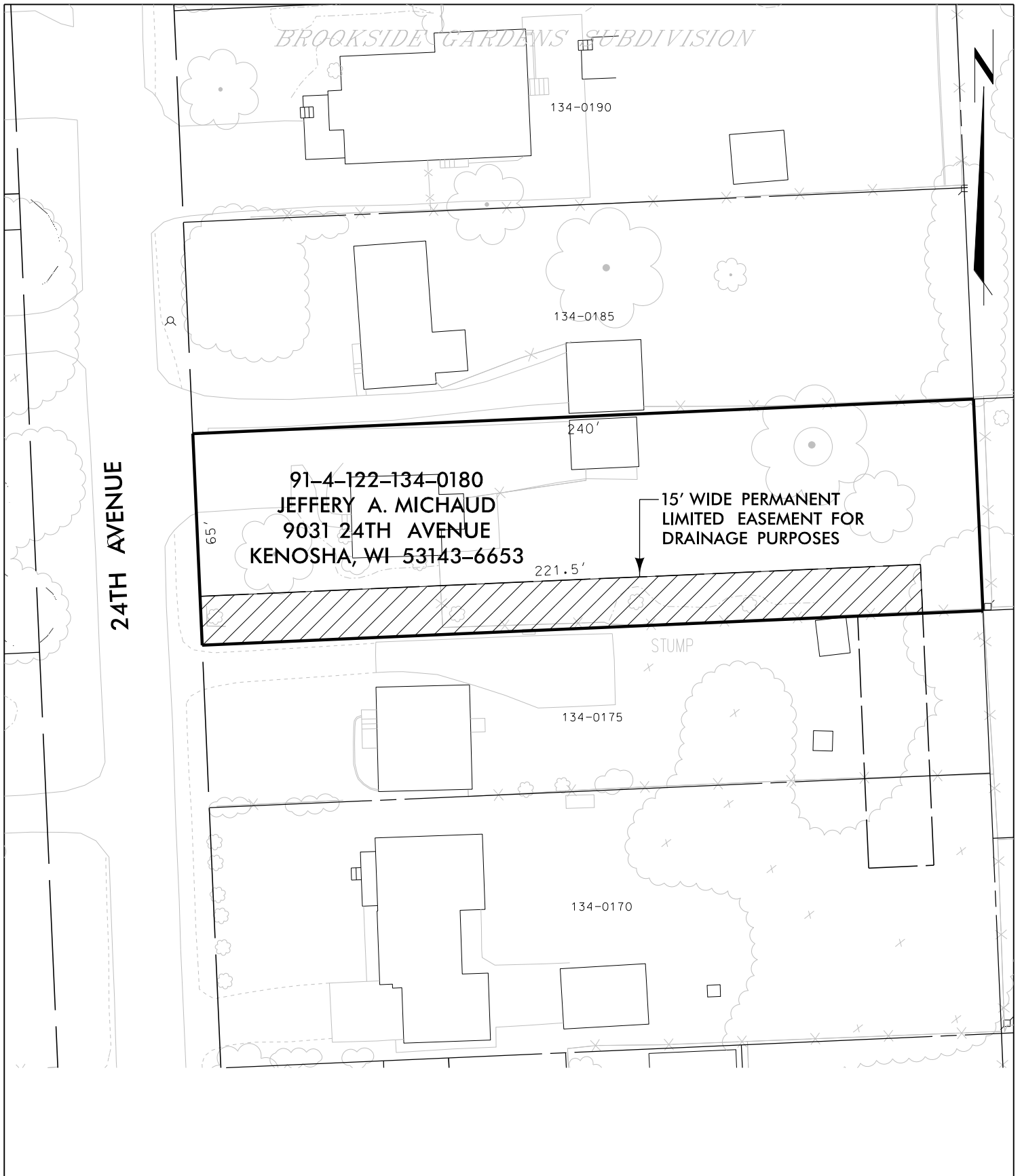
The south 15 feet of the west 221.5 feet of said Lot 24.

The above-described permanent easement contains 3,322 square feet (0.076) acres of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

REVISION/PLOT DATE Exhibit PLE_Michaud.dgn 110211 KR



S. KENOSHA AREA STORM SEWER PHASE 2 | MICHAUD | PLE | R10-0007-104



LOCATION: VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN

SCALE: 1" = 40' DATE: NOVEMBER 2, 2011

DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0805
PART OF LOT 5, SPRING BROOK SUBDIVISION
DANIEL S. & KATHLEEN J. SUMMERS
9019 29TH AVENUE
KENOSHA, WI 53143-6601**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

A 10-foot wide permanent limited easement for drainage purposes, being a part of Lot 5 of Spring Brook Subdivision and located in the Northwest 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

The east 10 feet of the north 1/2 of said Lot 5.

The above-described permanent easement contains 1,375 square feet (0.032) acres of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.

REVISION/PLOT DATE Exhibit PLE Summers.dgn 110211 KR

SPRING BROOK SUBDIVISION

134-0800

29TH AVENUE

91-4-122-134-0805
DANIEL S. & KATHLEEN J. SUMMERS
9019 29TH AVENUE
KENOSHA, WI 53143-6601

10' WIDE PERMANENT LIMITED EASEMENT FOR DRAINAGE PURPOSES

137.5'

792.675'

134-0810

BROOKSIDE GARDENS SUBDIVISION

S. KENOSHA AREA STORM SEWER PHASE 2 | SUMMERS | PLE

R10-0007-104



Lake Geneva (262)348-5600 Madison (608)244-6277 Milwaukee Regional (262)250-8000 Racine (262)554-8530 Fox Valley (715)752-4620

LOCATION: VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN

SCALE: 1" = 40' DATE: NOVEMBER 2, 2011

DRAWN BY: M. RUBENDALL

**PERMANENT LIMITED EASEMENT FOR
DRAINAGE PURPOSES
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

**FROM:
TAX PARCEL NO. 91-4-122-134-0595
PART OF LOT 76, BROOKSIDE GARDENS SUBDIVISION
JAMES A. WALDOW & CHERYL A. PHILLIPS
9018 26TH AVENUE
KENOSHA, WI 53143**

**TO:
THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN**

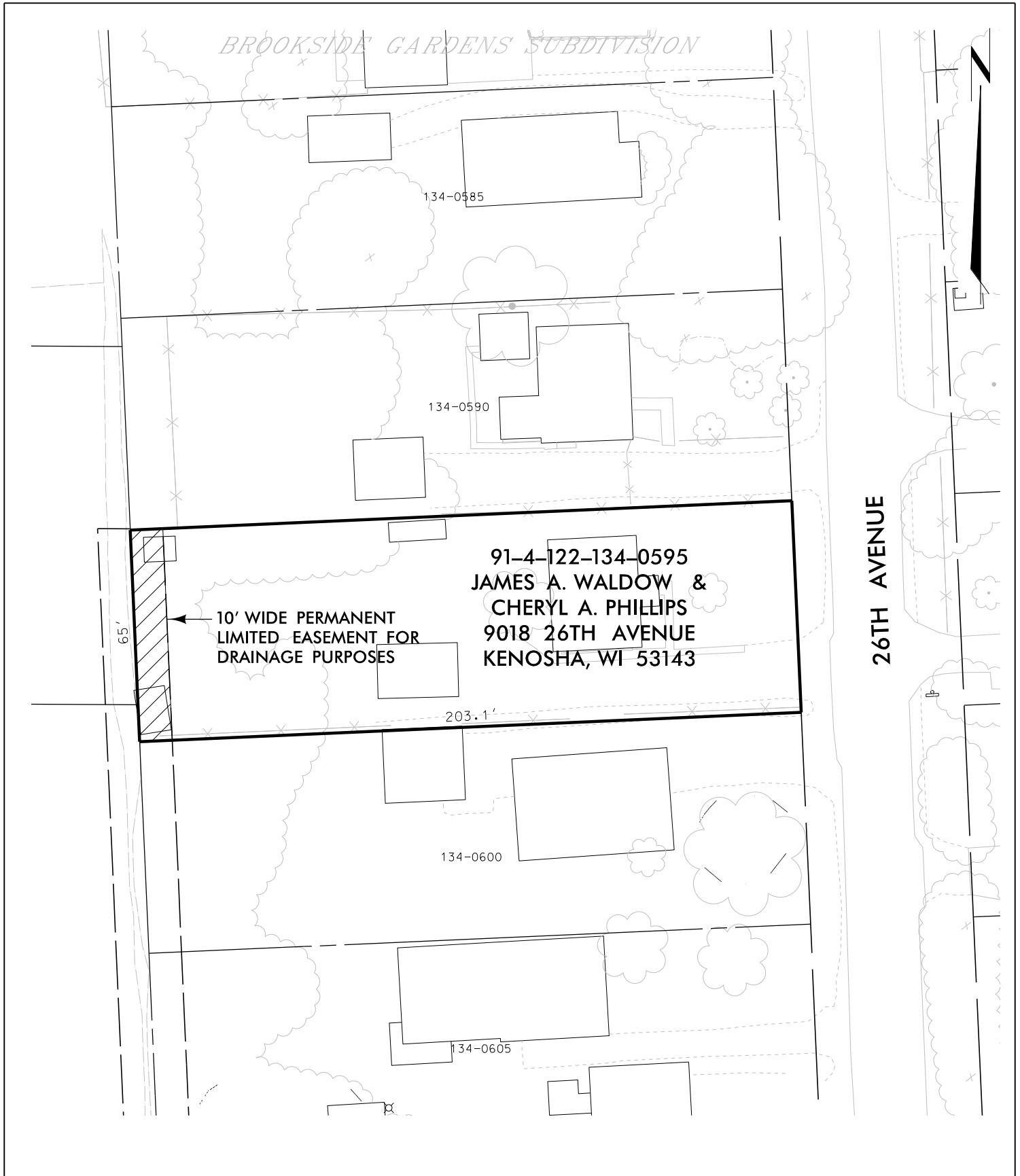
A 10-foot wide permanent limited easement for drainage purposes, being a part of Lot 76 of Brookside Gardens Subdivision and located in the Northeast 1/4 of the Southeast 1/4 of Section 13, Town 1 North, Range 22 East, Village of Pleasant Prairie, Kenosha County, Wisconsin, described as follows:

The west 10 feet of the south 1/2 of said Lot 76.

The above-described permanent easement contains 650 square feet (0.015) acres of land more or less.

ALSO

Right to Use Adjacent Lands: Grantee or its agents shall have the right to use lands immediately adjacent to the easement area during construction and to perform repairs, alterations, replacement and maintenance of the public storm sewer facilities as needed. Use of adjacent lands shall be limited to the minimal area required to perform the work stated above. Grantee or its agents shall make every effort, within reason, to complete the necessary work within the easement area and to limit the impact on adjacent lands. Lands within and adjacent to the easement area that are disturbed by any future repairs, alterations, replacement and maintenance of the public storm sewer facilities will be restored by the Grantee or its agents in the same manner as after the initial construction and installation.



S. KENOSHA AREA STORM SEWER PHASE 2 | WALDOW & PHILLIPS | PLE R10-0007-104



LOCATION: VILLAGE OF PLEASANT PRAIRIE
 KENOSHA COUNTY, WISCONSIN

SCALE: 1" = 40' DATE: NOVEMBER 2, 2011

DRAWN BY: M. RUBENDALL



MEMORANDUM

TO: Village Board

FROM: Michael R. Pollocoff, Village Administrator

DATE: November 2, 2011

SUBJECT: Amend Recreation Commission Meeting Attendance Ordinance

During its October 11, 2011 meeting, the Recreation Commission voted to recommend to the Village Board that Section 18-61 of the Village Municipal Code pertaining to "Attendance" be amended. The Recreation Commission wishes to amend and strengthen the language of the ordinance to better define the attendance parameters pertaining to Recreation Commission meetings. The proposed language is as follows:

"Any Recreation Commissioner who **during his/her term** ~~does not attend~~ **accrues** three **(3) unexcused** successive meetings shall automatically become eligible to forfeit his/**her** seat, which will be vacated for appointment of another Recreation Commissioner by the Village President."

RECOMMENDATION

The Village staff recommends the Village Board approve the amendment as presented.

ORDINANCE NO. 11-33

**ORDINANCE TO AMEND SECTION 18-61
OF THE VILLAGE MUNICIPAL CODE
IN THE VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WISCONSIN
RELATED TO RECREATION COMMISSION ATTENDANCE**

BE IT ORDAINED AND ESTABLISHED by the Village Board of Trustees of the Village of Pleasant Prairie, Kenosha County, Wisconsin, that Section 18-61 is hereby amended to read as follows:

§18.61. Attendance.

Any Recreation Commissioner who **during his/her term** ~~does not attend~~ **accrues** three **(3) unexcused** successive meetings shall automatically become eligible to forfeit his/**her** seat, which will be vacated for appointment of another Recreation Commissioner by the Village President.

Passed and adopted this 7th day of November, 2011.

VILLAGE OF PLEASANT PRAIRIE

ATTEST:

John P. Steinbrink
Village President

Jane M. Romanowski
Village Clerk

Posted: _____



2012 WISCONSIN MARATHON

THIS AGREEMENT, made this 09 day of 3, 2011, by and between the Wisconsin Marathon, LLC, hereinafter referred to as "Wisconsin Marathon" and the Village of Pleasant Prairie, hereinafter referred to as "the Village".

WHEREAS, Wisconsin Marathon conducts and promotes the Wisconsin Marathon; and,

WHEREAS, Wisconsin Marathon wishes to race along Lake Michigan on Lakeshore Drive and through various neighborhoods in Carol Beach; and,

WHEREAS, Wisconsin Marathon will provide the residents residing along the route with information pertaining to the race course and anticipated start and finish times of the race; and,

WHEREAS, Wisconsin Marathon requests the Village provide public services along the race course within the Village; and,

WHEREAS, the cost of the public services provided to Wisconsin Marathon will be reimbursed to the Village in full, at the actual cost of the services provided.

NOW, THEREFORE, the parties hereto do mutually agree to the terms of this agreement under the conditions described below:

1. The Wisconsin Marathon race course begins in the City of Kenosha, transitions into the Village through a residential neighborhood in the eastern part of the Village, and returns to the City of Kenosha for the finish (**See Exhibit A**).
2. Wisconsin Marathon shall provide Pleasant Prairie residents residing along the specified route information pertaining to road closures, detours, routes and anticipated start and finish times of the race a minimum of 45 days prior to the race.
3. The Village will agree to the race course proposed by Wisconsin Marathon after the residents have had an opportunity to review the course, but no later than 30 days prior to the event.
4. The Village shall provide police, fire and rescue and public works services along the Wisconsin Marathon race course within the Village, at the expense of the Wisconsin Marathon.

5. The Village shall be reimbursed in full for all actual expenses for police, fire and rescue and public works services provided for the Wisconsin Marathon (**See Exhibit B, Service Costs for 2011**) within 10 days of the receipt of invoice.
6. Wisconsin Marathon shall provide the Village with a Certificate of Insurance 10 days prior to the 2012 Wisconsin Marathon race, which will be held on May 5, 2012.
7. The Village shall provide Wisconsin Marathon with a Certificate of Insurance 10 days prior to the 2012 Wisconsin Marathon race, which will be held on May 5, 2012.

Wisconsin Marathon

BY _____ Date 10/3/11

Print Name: ELIOT WINBERG

Village of Pleasant Prairie

BY _____ Date _____

Michael R. Pollocoff, Village Administrator

race course (in red) within the Village of Pleasant Prairie

Lake Michigan



North





Exhibit B

2011 Wisconsin Marathon May 7, 2011 Race

Village of Pleasant Prairie Service Costs Billed

Public Works	\$	-
Police	\$	324.06
Fire & Rescue - FT	\$	232.43
Fire & Rescue - PT	\$	48.02
Total	\$	604.51

**CLERK'S CERTIFICATION OF
BARTENDER LICENSE APPLICATIONS
Period Ending: November 1, 2011**

I, Jane M. Romanowski, Village Clerk of the Village of Pleasant Prairie, Kenosha County, Wisconsin, do hereby certify the following persons have applied for bartender licenses and **each applicant is in compliance with the guidelines set forth in Chapter 194 of the Municipal Code.** I recommend approval of the applications for each person as follows:

NAME OF APPLICANT

LICENSE TERM

- | | |
|------------------------|--------------------|
| 1. April L. Howe | thru June 30, 2013 |
| 2. Lindsay M. Peterson | thru June 30, 2013 |

Jane M. Romanowski
Village Clerk